

## CHILLICOTHE R-II SCHOOL DISTRICT

### Members:

Jason Bone - President  
Brent Turner - Vice President  
Pat Jones - Treasurer

Michael Leamer - Member  
Paul Thomas - Member  
Robin Quinn - Member  
Robin Westphal - Member

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### Regular Open Meeting August 18, 2015

The Board of Education of the Chillicothe R-II School District held a regular open meeting at the Administrative Offices, 1020 Old Highway 36 West, in the City of Chillicothe, state of Missouri on Tuesday, August 18, 2015 at 6:30 p.m.

Members present: Mr. Bone, Mr. Turner, Mr. Jones, Mr. Leamer, Mr. Thomas and Ms. Westphal.

Also present: Dr. Roger Barnes, Jim Ruse, Karie Black, Dr. Jill Watkins, Angie Gott, Libby Olenhouse, Julie Chastain, Shanna Johnson, Cynthia Foster, Tim Cool, Heather Davis, Terry Mammen, Daniel Riekema, Abby Smith, Erin Pohren, Philip Pohren, Adam Wolf, Melanie Rucker, Steve Haley, Debby Peery, Jayme Caughron, Tom Tingerthal, KCHI; Brittany Tutt, C-T; and Laura Schuler.

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mr. Bone called the meeting to order at 6:36 p.m. and led those gathered in the Pledge of Allegiance.

### **APPROVAL OF AGENDA**

Mr. Bone asked for a motion regarding the agenda. Mr. Thomas moved to approve the agenda as presented. Ms. Westphal second. All were in favor. Motion carries, 5-0.

### **PUBLIC COMMENT**

Mr. Bone asked if anyone had any Public Comment. There was no Public Comment.

### **RECOGNITION**

Dr. Barnes asked the building administrators with new certified staff members to introduce them to the Board. Abby Smith introduced Julie Chastain, special education; and Shanna Johnson, kindergarten; Philip Pohren introduced Erin Pohren, elementary art (grades K-2); Melanie Rucker introduced Libby Olenhouse, fourth; Heather Davis, fourth; and Angie Gott, special education; Brian Sherrow introduced Samantha Figg, science; and Dr. Jill Watkins, English; and Karie Black introduced Denise Evans, Occupational Therapist. Mr. Bone welcomed the new staff to the District on behalf of the Board.

### **REPORTS TO BOARD**

#### Transportation Report

#### Fire Inspection Report

Mr. Bone asked the Board if they had any comment or questions regarding the above Reports to the Board. Seeing none, Mr. Bone asked for a motion regarding the reports. Ms. Westphal moved to approve the Reports to the Board as presented. Mr. Thomas second. All were in favor. Motion carries, 5-0.

### **OLD BUSINESS**

Consider Board Policies – Second Reading: Mr. Bone asked if there were any questions regarding any of the MSBA-proposed updates to the following policies:

- CBG – Evaluation of the Superintendent
- CFB – Evaluation of Principals
- GBBDA – Family and Medical Leave
- GCN – Evaluation of Professional Staff

Dr. Barnes said that all MSBA-suggested policy updates are in line with the state and NEE model of evaluation. Seeing no questions or comments, Mr. Bone told the Board that the above policies will be slated for action during the regular September 2015 meeting.

Consent Agenda: Mr. Bone asked for a motion regarding the Consent Agenda. Mr. Turner moved to approve the Consent Agenda as presented. Mr. Thomas second. All were in favor. Motion carries, 5-0. Items on the Consent Agenda were:

- Minutes from the regular July 21, 2015 and special open July 28, 2015 meetings;
- Payment of Bills totaling: \$715,733.97;
- Fund II Transfer – there was no Fund II Transfer.

Finance Report: Dr. Barnes provided the Board the General Ledger and Monthly Finance Report for the month ending July 31, 2015. Also included for comparison was the Monthly Finance Statement from July 31, 2014. Ending balances for each fund as of July 31, 2015 were as follows:

Fund 1	\$ 4,728,653.72
Fund 2	\$ 279,993.19
Fund 3	\$ 321,623.94
Fund 4	\$ <u>402,361.50</u>
Total:	\$ 5,985,884.25

The Chillicothe R-II Investments and bank accounts balances as of July 31, 2015, were shown as follows:

- Now Checking Account: \$6,353,869.29 (*Total All General Funds*)
- Total Employee Health Care Funds: \$124,193.05.

Dr. Barnes gave a finance report to the Board and noted that the District's amended FY16 budget that will be a September agenda item will give the District a stronger ending reserve percentage than the original budget that was adopted on June 30, 2015.

Consider Board Policy – 3<sup>rd</sup> and Final Reading: Dr. Barnes recommended the Board adopt **Policy BBFA – Board Member Conflict of Interest and Financial Disclosure**, which the MSBA had suggested be revised to comply with the latest law changes regarding Board member Conflict of Interest. Mr. Bone asked if any on the Board had any questions or comments regarding this suggested revision to Policy BBFA. Seeing none, he asked for a motion. Ms. Westphal moved to approve the revision of Policy BBFA – Board Member Conflict of Interest and Financial Disclosure as presented. Mr. Thomas second. All were in favor. Motion carries, 5-0.

Consideration of District Insurance: Jim Ruse presented the two bids submitted for District Insurance for Property, Inland Marine, Crime, Boiler, Automotive, General Liability, Workers Compensation, Nurses Malpractices, Errors & Omissions, & Employment Practices for the 2015-16 school year. Bids were submitted by the following insurance companies:

- CPSK - \$264,314, of Harrisonville-Chillicothe, Mo.
- MUSIC Insurance - \$265,786, of St. Louis, Mo.

Jim Ruse presented the Board with a summary of each company and what they would offer to the District. He recommended the Board approve MUSIC Insurance. Ms. Westphal moved to approve the bid of \$265,786, submitted by MUSIC Insurance. Mr. Jones second. All were in favor. Motion carries, 5-0.

Declaration of Surplus Property: Dr. Barnes recommended the Board approve a list of items from the High School as Surplus Property. The list included mostly textbooks, along with a Ravaglioli 9000lb Twin-post Hoist model KPN 309 (Auto Mechanics Automotive Hoist). Mr. Turner moved to approve the items on the list as Surplus Property. Mr. Thomas second. All were in favor. Motion carries, 5-0. (*To see the list of Surplus Property items, please contact the Custodian of Records*).

Consider City Facility Use Agreement: Dr. Barnes recommended the Board approved the submitted use agreement for the use of facilities for Chillicothe R-II extra-curricular activities. Under terms of the agreement (August 1, 2015 – August 1, 2016), the cost to the District would be \$3,750. Mr. Thomas moved to approve the City Facility Use Agreement as presented. Ms. Westphal second. All were in favor. Motion carries, 5-0.

Consider Bus Routes for 2015-16 School Year: Jim Ruse presented the 2015-16 Bus Routes and recommended the Board approve them. Mr. Turner moved to approve the 2015-16 Bus Routes as presented. Ms. Westphal second. All were in favor. Motion carries, 5-0.

#### **ADMINISTRATIVE/BOE COMMITTEE REPORTS**

The Board reviewed the Administrative Reports submitted. Mr. Bone asked if there were any questions or comments regarding the reports. There were no questions or comments from the Board.

#### **PUBLIC COMMENT**

Mr. Bone asked if there as any Public Comment. There was not Public Comment.

#### **MOTION TO ENTER EXECUTIVE SESSION**

Mr. Turner moved to enter Executive session as provided under Missouri Revised Statute, 610.021 for the purpose of employing, discussing and evaluating personnel, discussing real estate, legal and student matters. Mr. Thomas second. A roll call vote was taken. Mr. Bone, aye; Mr. Turner, aye; Mr. Jones, aye; Mr. Leamer, aye; Mr. Thomas, aye; Ms. Westphal, aye. Motion carried, 6-0. The Board entered Executive Session at 7 p.m.

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Consideration of Mowing Services: Having adjourned from Executive Session at 7:30 p.m., the Board discussed the current vendor which provides mowing services for the District during the 2015-16 school year. Ms. Westphal moved to terminate mowing services provided by the District's current vendor, Griffin's Mowing, effective immediately. Mr. Thomas second. All were in favor. Motion carries, 5-0.

**MOTION TO ADJOURN**

Mr. Turner moved to Adjourn. Mr. Thomas second. All were in favor. Motion carries, 5-0. Meeting adjourned at 7:40 p.m.

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Jason Bone, President

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Laura Schuler, Secretary