

CHILLICOTHE R-II SCHOOL DISTRICT

Members:

Robin Westphal - President  
Jason Bone -Vice President  
Brent Turner - Treasurer

Michael Leamer - Member  
Paul Thomas - Member  
Robin Quinn - Member  
Pat Jones - Member

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Regular Open Meeting  
September 16, 2014

The Board of Education of the Chillicothe R-II School District held a regular open meeting at the Administrative Offices, 1020 Old Highway 36, West, in the City of Chillicothe, state of Missouri on Tuesday, September 16, 2014 at 6:30 p.m.

Members present: Mr. Bone, Mr. Turner, Mr. Leamer, Mr. Thomas, Mrs. Quinn and Mr. Jones.

Also present: Dr. Roger Barnes, Jim Ruse, Brian Sherrow, Philip Pohren, Cynthia Foster, Jayme Caughron, Adam Wolf, Terry Mammen, Ken Stull, John Brown, Nicole Young, James Dignam, Karalie Dignam, Linda Roth, Susan Finlayson, Melanie Rucker, Karie Black, Brenda Block, Abby Smith, Penny Kennebeck, Nancy Burtch, Brittany Tutt, C-T; Tom Tingerthal, KCHI; and Laura Schuler.

**CALL TO ORDER**

Mr. Bone called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Bone welcomed those in attendance and led those gathered in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Mr. Bone asked for a motion regarding the agenda. Dr. Barnes recommended adding one grant application to Item I, titled, "Digital Story Telling with Stop Motion Animation," submitted by Melissa Englert; and correcting the minutes from the regular August 2014 meeting to show that the Board approved the bid of \$193,420 submitted by Mel Greg Insurance (C.P.S.K.) Mr. Leamer moved to approve the agenda as amended. Mr. Thomas second. All were in favor. Motion carries, 5-0.

**WELCOME AND PUBLIC COMMENT**

Mr. Bone welcomed those in attendance. He asked if anyone had any Public Comment to make. There was no Public Comment.

**REPORT TO BOARD**

English as Second Language

Early Childhood Special Education

Catapult Learning Summer School Report

The Board reviewed and discussed the reports.

**OLD BUSINESS**

There was no Old Business

**NEW BUSINESS**

Consent Agenda: Mr. Bone asked for a motion regarding the Consent Agenda. Mr. Leamer moved to approve the Consent Agenda. Mr. Thomas second. All were in favor. Motion carries, 5-0. Items on the Consent Agenda included:

- Minutes from the August 19, 2014 Public Hearing and August 19, 2014 open meeting;
- Payment of Bills totaling \$394,160.58
- Fund II Transfer. (*There was no Fund II Transfer*).

Architect Report: Dr. Barnes introduced John Brown, of Hollis-Miller Architects updated the Board on the current process regarding the firm's upcoming community forum slated for Thursday, September 18, 2014 and various data-gathering methods regarding the District's current facilities which will be implemented over the next several months.

Finance Report: Dr. Barnes presented the Board the General Ledger and Monthly Finance Report for the month ending August 2014. Also included for comparison was the Monthly Finance Statement from August 2013. Ending balances for each fund as of August 31, 2014 were as follows:

Fund 1	\$5,153,271.07
Fund 2	\$ 370,359.14

Fund 3	\$ 202,900.99
Fund 4	<u>\$562,609.25</u>
Total:	\$6,289,140.45

The Chillicothe R-II Investments and bank accounts balances as of August 31, 2014, were shown as follows:

- Now Checking Account - \$6,156,302.02 (*Total All General Funds*)
- Employee Health Care and Flex Care Funds \$116,450.41

Dr. Barnes provided the Board with an update regarding the District's finances. There was a discussion.

Annual Performance Report: Dr. Barnes introduced Susan Finlayson, District testing coordinator. Mrs. Finlayson gave a presentation on the District's results of the Annual Performance Report and how it relates to the District's assessment program and goals for corrective/improvement measures.

Salary and Welfare Committee Report: Dr. Barnes introduced Kenneth Stull, of the Salary and Welfare Committee. Mr. Stull gave the Board the results from a staff survey regarding the use of sick leave and personal leave by certified employees. Barnes recommended the District's current policy on sick leave and personal days remain unchanged. There was a discussion.

Amend the 2014-2015 Budget: Dr. Barnes recommended the Board amend the 2014-2015 budget to reflect the change in assessed valuation, current and delinquent tax revenue. He explained that the budget will remain calculated on a 90 percent proration of state funds. The proposed amended budget called for a respective balance of the following funds as follows by June 30, 2015: Fund 1, \$4,067,004.32; Fund 2, \$.00; Fund 3, \$306,429.18; Fund 4, \$675,961.99, for a total of \$5,049,395.50 Mr. Bone asked for a motion regarding the proposed amended 2014-15 budget. Mr. Turner moved to approve the proposed amended 2014-15 Budget. Mr. Thomas second. All were in favor. Motion carries, 5-0.

Set the 2015-16 District Rate: Dr. Barnes told the Board that, utilizing the state calculation tool, non-resident tuition for 2015-16 school year should be \$6,703 per student based upon the 2013-14 ASBR. He explained that the calculation is based on 1,788.62 ADA (FY14 ADA). Mr. Turner moved to approve a non-tuition rate of \$6,703 per student for the 2015-16 school year. Mr. Thomas second. All were in favor. Motion carries, 5-0.

Consider Section 504 Procedures Manual and Forms: Dr. Barnes told the Board approval of the District's 504 Procedures Manual and Forms is needed to show the Office of Civil Rights that the manual and forms are Board approved. The OCR has already approved the District's Section 504 Procedures Manual and Forms. He recommended the Board approve the District's 504 Procedures Manual and Forms. Mr. Leamer moved to approve the District's Section 504 Procedures Manual and Forms. Mr. Turner second. All were in favor. Motion carries, 5-0.

Consider Grant Applications: Dr. Barnes recommended the Board approve the following grant applications, all of which require no District match:

- Andrea Marriott, \$250 fully-funded by Farm Bureau, "Where Does Our Food Come From."
- Nancy Nowland, \$250 fully funded by Farm Bureau, "Fun with Fruits and Vegetables."
- Reimbursement grant from Missouri Department of Conservation, not to exceed \$945, submitted by Nancy Nowland.
- Kari Snyder, \$250 fully-funded by Farm Bureau, "My Food comes from a Plant."
- Lindsey Goad, \$250 fully-funded by Farm Bureau.
- Brooke Wolf, \$250 fully-funded by Farm Bureau, "Food comes From the Store."
- Melissa Englert, "Digital Story Telling with Stop Motion Animation."

Mr. Turner moved to approve all grant applications as presented. Mr. Leamer second. All were in favor. Motion carries, 5-0.

Consider Board Policies – Third Reading: The Board reviewed proposed changes to Policy GCPB – Resignation of Professional Staff. There was a discussion. Dr. Barnes recommended approval of the revised policy as suggested by MSBA with liquidated damages to be determined by the Board. Mr. Turner moved to approve the proposed revisions to Policy GCPB with liquidated damages ascending \$500 after June 2, July 1 and July 31. Mr. Thomas second. All were in favor. Motion carries, 5-0.

Consider Vehicle Leases: Dr. Barnes told the Board the District has two new replacement vehicles, a truck and a van from Kline Leasing. The van would be used for professional development and supervision of student activities. The pickup would be used for the Litton Agri-Science Learning Center activities. Kline Leasing leases the District the two vehicles for the cost of \$1 each. Dr. Barnes said that the

proposed lease agreement has previously with vans and the vocational agriculture pickup. He recommended approval of the van and truck lease agreement. Mr. Turner moved to approve the proposed lease agreements for the van and truck. Mr. Leamer second. All were in favor. Motion carries, 5-0.

Set Special Meeting Date: Dr. Barnes said the Board needs to hold a special meeting on Oct. 7, 2014 at noon to approve the bids for the Lease Purchase agreement for the Dewey wall project. Mr. Leamer moved to approve the setting of a special meeting date for Tuesday, October 7, 2014 at noon at the Administrative Offices. Mr. Turner second. All were in favor. Motion carries, 5-0.

**CORRESPONDENCE:** The Board read a thank you note submitted by Moms on Mission.

**PUBLIC COMMENT**

Mr. Bone asked if there was any public comment. There was no public comment.

**MOTION TO ENTER EXECUTIVE SESSION**

Mr. Bone asked for a motion to enter into Executive Session. Mrs. Quinn moved to enter into Executive Session as provided under Missouri Revised Statute 610.021, for the purpose of employing, discussing and evaluating personnel, discussion real estate, student and legal matters. Mr. Thomas second. A roll call vote was taken. Mr. Bone – yea; Mr. Turner – yea; Mr. Leamer, yea; Mr. Thomas – yea; Mr. Turner – yea; Mrs. Quinn – yea; Mr. Jones – yea. Motion carries 6-0. Meeting adjourned at 7:30 p.m.

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Robin Westphal, President

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Laura Schuler, Secretary