

CHILLICOTHE R-II SCHOOL DISTRICT

Members:

Brent Turner - President
Pat Jones -Vice President
Lauren Horsman - Treasurer

Jason Bone - Member
Paul Thomas - Member
Robin Quinn – Member
Lindy Chapman - Member

Regular Meeting
July 18, 2017

The Chillicothe R-II Board of Education met for an open meeting on Tuesday, June 18, 2017 at 6:30 p.m. at the Administrative Offices, 1020 Old Highway 36 West, Chillicothe, Mo., 64601.

Members present: Mr. Turner, president; Mr. Jones, vice president; Mrs. Horsman, treasurer; Mr. Thomas, Mrs. Quinn, Mr. Bone and Mrs. Chapman.

Also Present: Dr. Roger Barnes, Jim Ruse, Ken Stull, Terry Mammen, Jessica Shackelford, Amy Taylor, Ashley Hawkins and Andrea Marriott.

CALL TO ORDER

Mr. Turner called the open meeting to order at 6:30 p.m.

APPROVAL OF AGENDA

Mr. Turner asked for a motion to approve the agenda as presented. Mrs. Chapman moved to approve the agenda as presented. Mr. Bone second. All were in favor. Motion carries, 6-0.

REPORT TO BOARD

Transportation Report – Approve Bus Routes: Mr. Turner asked if there were any questions or comments regarding the Transportation Report. Seeing none, he asked for a motion to approve the 2017-18 Bus Routes as presented. Mr. Thomas moved to approve the 2017-18 Bus Routes. Mr. Jones second. All were in favor. Motion carries, 7-0.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Consent Agenda: Mr. Turner asked if there were any questions or comments regarding the Consent Agenda. Seeing none, he asked for a motion regarding the Consent Agenda, Mr. Thomas moved to approve the Consent Agenda as presented. Mr. Jones second. All were in favor. Motion carries, 7-0. Items on the Consent Agenda were as follows:

- Minutes from the June 20, 2017 regular meeting, and the June 27, 2017 special meeting;
- Payment of Bills totaling: \$1,218,407.97;
- Fund II Transfer of \$1,534,271.78.

Finance Report: Dr. Barnes provided an update regarding the District's finances as of June 30, 2017 He also provided the Board with an update on the money left over from the Employee Health Care fund. The balance of each fund is as follows:

• Fund I	\$ 4,828,455.30
• Fund II	\$ 0.00
• Fund III	\$ 1,220,883.54
• Fund IV	\$ 261,797.58
• Const. Fund	<u>\$ 9,875,898.75</u>

Total: \$16,187,035.17

- Total Employee Health Care Fund: \$10,839.86;
- Total all General Funds: \$17,182,283.83

Set Dates for Tax Rate Hearing- Dr. Barnes told the Board that it is necessary for the Board to set a date and time to approve the tax rate hearing. He recommended that the Board meet at 6:15 p.m. on Aug. 15, 2017, just prior to the regular August Board of Education Meeting. Mr. Turner asked if there were any questions or comments regarding the issue. Seeing none, Mr. Turner asked for a motion regarding the special Board meeting. Mr. Thomas moved to set a tax hearing to be held on Aug. 15, 2017 at 6:15 p.m. Mrs. Horsman second. All were in favor. Motion carries, 7-0.

Consideration of Construction Change Orders: Dr. Barnes said that there is a change order submitted for Board consideration in the amount of \$11,586 dealing with the costs associated with the storm water line

conflicting with the water line at the construction site of the new elementary building. Mr. Turner asked for a motion regarding the issue. Mr. Jones moved to approve the change order as presented. Mr. Thomas second. All were in favor. Motion carries, 7-0.

Consideration of Board Policy – Final Reading: Mr. Turner asked if there were any questions or comments regarding the proposed updates to Chillicothe R-II Board Policy **ADF – District Wellness Program**, and it's associated Administrative Procedure, **ADF-AP1**; and the Administrative Procedure for Policy EF, **EF-AP1**. Seeing none, he asked for a motion to approve the policy update as presented. Mrs. Chapman moved to approve the suggested policy update to policy ADF – District Wellness Program, as presented. Mr. Thomas second. All were in favor. Motion carries, 7-0.

Bid Considerations:

Bread - Jim Ruse presented the bids submitted for supplying bread to Chillicothe R-II Schools for the 2017-18 school year. He recommended the bid submitted by Chillicothe Hy-Vee Food Store. Mrs. Horsman moved to approve the bid submitted by Chillicothe Hy-Vee Food Store. Mr. Bone second. All were in favor. Motion carries, 7-0.

Milk – Mr. Ruse presented the milk bid submitted by Prairie Farms of Brookfield, Mo., for supplying milk to Chillicothe R-II Schools for the 2017-18 school year. He recommended the Board approve the firm bid submitted by Prairie Farms. Mrs. Horsman moved to approve the bid submitted by Prairie Farms. Mr. Bone second. All were in favor. Motion carries, 7-0.

Fuel – Mr. Ruse told the Board that only one bid was submitted to supply fuel for Chillicothe R-II School for the 2017-18 school year. He advised that MFA offered a fuel bid which included a 5 percent discount for gasoline and diesel fuel. He recommended the Board approve the bid offered by MFA. Mrs. Horsman moved to approve the bid submitted by MFA. Mr. Bone second. All were in favor. Motion carried, 7-0.

Tires – Mr. Ruse said there were no tire bids submitted, so the District would again be going with the state bid, handled by Anderson Tires of Chillicothe.

Consider Meal Prices: Dr. Barnes advised the Board that Federal guidelines make it necessary for the District to increase its meal prices for the 2017-18 school year. He recommended the Board approve an increase of \$0.05 per breakfast and \$0.05 per lunch meal. Mr. Turner asked if there were any questions or comments regarding the proposed 2017-18 School Meal Prices. Seeing none, he asked for a motion on the issue. Mr. Bone moved to approve the proposed 2017-18 School Meal prices as recommended. Mr. Thomas second. All were in favor, motion carries.

Prices for student meals for the 2017-18 school year are as follows:

Student Lunch

Reduced (All): \$0.40
Full Pay, K-5: \$1.85
Full Pay, 6-12: \$2.05

Student Breakfast

Reduced: \$0.30
Full Pay, K-5: \$1.10
Full Pay, 6-12: \$1.35

Adult Lunch & Breakfast

Breakfast: \$1.85
Lunch: \$2.50

Extra Juice & Milk

\$0.30 (current).

Consider Elementary Grant: Dr. Barnes recommended the Board approve the Farm Bureau Grant application submitted by the first grade teachers. There is no District match. Mrs. Chapman moved to approve the Farm Bureau grant application. Mrs. Horsman second. All were in favor. Motion carries, 7-0.

Consideration of FY18 Salary and Welfare Committee Benefits Request: Dr. Barnes explained that the issue, which was tabled from the June special meeting, is slated for Board action. There was a discussion on the requests.

- Lauren Horsman moved to approve 10 sick days per year, 3 of which can be used for Personal days. **If an employee has 50 or more accumulated sick leave days, then the Personal Leave Days allowed are 4 days, with no more than 2 consecutive days to be used at a time.** Mr. Jones second. There was a vote. Mr. Jones, aye; Mrs. Horsman, aye; Mr. Thomas, aye; Mrs. Quinn, aye; Mr. Bone, nay; Mrs. Chapman, aye; and Mr. Turner, aye. The issue passes, 6-1.
- Mr. Bone moved that staff members may use a Personal Day to extend a holiday with the following stipulations:
 - Only 1 holiday and one time per school year;

- The extension of a holiday can be used only for attending a Chillicothe R-II School-related activity;
 - No more than 2 consecutive days will be allowed
 - Approval is contingent upon the availability of a substitute teacher.
- Mr. Jones second. There was a vote. Mr. Jones, aye; Mrs. Horsman, aye; Mr. Thomas, aye; Mrs. Quinn, aye; Mr. Bone, aye; Mrs. Chapman, aye; and Mr. Turner, nay. The issue passes, 6-1.
- Mr. Bone moved that all Support Staff will be given a second Personal Day upon beginning service with the next consecutive school year, bringing up their total number of Personal Days for qualified staff to 2. Mrs. Horsman second. All were in favor. Motion carries, 7-0.
 - No action was taken on the request to pay substitute teacher's finger print cost once they have been employed as a substitute teacher with the District a specified number of days.

ADMINISTRATIVE BOE REPORTS

The Board reviewed the Administrative/BOE Reports.

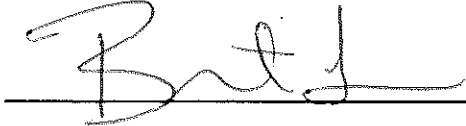
CORRESPONDENCE

There was no Correspondence.

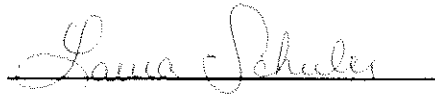
MOTION TO ENTER EXECUTIVE SESSION

Mr. Thomas moved to enter Executive Session for the purpose of employing, discussing and evaluating personnel, discussing real estate, student and legal matters. Mr. Jones second. There was a roll call vote. Mr. Jones, aye; Mrs. Horsman, aye; Mr. Thomas, aye; Mrs. Quinn, aye; Mr. Bone, aye; Mrs. Horsman, aye; Mrs. Chapman, aye; Motion carries, 7-0.

The Board moves into Executive Session



Brent Turner, President



Laura Schuler, Secretary