

## CHILLICOTHE R-II SCHOOL DISTRICT

### Members:

Brent Turner - President  
Pat Jones - Vice President  
Lauren Horsman - Treasurer

Lindy Chapman - Member  
Paul Thomas - Member  
Robin Quinn - Member  
Jason Bone - Member

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### Regular Open Meeting June 19, 2018

The Chillicothe R-II School Board of Education met for a regular Open Meeting at 6:30 p.m. on Tuesday, June 19, 2018 at the Administrative Offices, 1020 Old Highway 36 West, City of Chillicothe, State of Missouri, 64601.

Members present: Mr. Brent Turner, president; Mr. Pat Jones, vice president; Mrs. Lauren Horsman, treasurer; Mr. Paul Thomas, Mr. Jason Bone, Mrs. Robin Quinn and Mrs. Lindy Chapman.

Also present: Dr. Roger Barnes, Adam Wolf, Steve Haley, Melanie Rucker, Emily Schmidt, Terry Mammen, Jayme Caughron, Dr. Jill Watkins, Tom Tingerthal, KCHI; and Laura Schuler.

### CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mr. Turner called the meeting to order at 6:30 p.m., and led those gathered in the Pledge of Allegiance.

### APPROVAL OF AGENDA

Mr. Turner asked for a motion to approve an amended agenda which included the addition of Item I – Consider GRTS Building Trades House Bid; and Item J – Resignation of Board member. Mr. Jones moved to approve the Agenda with the addition of Item I – Consider GRTS building trades Home Bid; and Item J – Resignation of Board Member. Mrs. Chapman second. All were in favor. Motion carries, 7-0.

### WELCOME & PUBLIC COMMENT

Mr. Turner Welcomed those in attendance and asked those gathered if there was anyone with any Public Comment. There was no Public Comment.

### PROGRAM EVALUATIONS

Mr. Turner asked the Board if there were any questions or comments regarding the Program Evaluations submitted for Board Consideration. Seeing none, he asked for a motion on the issue. Mr. Thomas moved to approve the Program Evaluations as submitted. Mr. Jones second. All were in favor. Motion carries, 7-0. Program Evaluations submitted for Board approval were:

Retention and Attendance  
Assessment of Student Attitudes and Interest  
At Risk/Gifted  
Follow-up Studies of Graduates  
Follow-up Studies of Vocational Graduates  
Suspension and Expulsion Data  
Drop Out and Recovery Program  
Library Media Services – Elementary and Middle School

### OLD BUSINESS

There was no Old Business

### NEW BUSINESS

Mr. Turner asked if the Board had any questions or comments regarding the Consent Agenda. Seeing none, he asked for a motion on the issue. Mrs. Chapman moved to approve the Consent Agenda as presented. Mr. Jones second. All were in favor. Motion carries, 7-0. Items on the Consent Agenda were:

- Minutes from the May 22, 2018 Regular Open Meeting; and the June 15, 2018 Special Meeting;
- Payment of Bills totaling \$2,083,433.19;
- Fund II Transfer totaling: \$365,870.66.

Consider District Professional Development Calendar: Mr. Turner asked Dr. Watkins, District Professional Development Chairperson, to present the FY19 Professional Development Calendar for Board consideration. Dr. Watkins outlined how the Committee planned to spend the funds allotted for Professional Development for the upcoming school year. She noted that, for FY19, the state requirement for school districts Professional Development spending, has dropped from 1 percent of their budget to .5 percent. Dr. Barnes told the board he is still budgeting 1 percent of the FY19 budget to be spent on Professional Development. If, he explained, extra funds are needed throughout the school year to cover the possible transportation aid shortages, he may move .5 percent of the Professional Development budget to that area. Mr. Turner asked if there were any questions or comments regarding the Professional Development Calendar. Seeing none, he asked for a motion on the issue. Mr. Thomas moved to approve the FY19 Professional Development Calendar and its supporting documents. Mrs. Horsman second. All were in favor. Motion carries, 7-0.

Consider 2018-19 Student Handbooks & Changes: Dr. Barnes recommended the Board approve the 2018-19 Student Handbooks submitted for Board consideration. Mr. Thomas mentioned that the address of Dewey School needed to be changed in the 2018-19 Student Handbook to reflect the correct address

of the Chillicothe Elementary School. Mr. Turner asked if there were any additional questions or comments regarding the student handbooks. Seeing none, he asked for a motion on the issue. Mrs. Chapman moved to approve the handbooks submitted with the correction on the elementary school's new address. Mr. Jones second. All were in favor. Motion carries, 7-0. Student handbooks submitted for Board approval were as follows:

- Chillicothe Elementary School Handbook
- Chillicothe Middle School Handbook
- Chillicothe High School Handbook
- Grand River Technical School Handbook
- TLC Handbook
- Parents as Teacher Handbook
- Bus Rider Handbook
- Preschool Bus Rider Handbook
- Chromebook Policy and Usage Handbook

Finance Report: Dr. Barnes presented a report on the District's finances for the month ending May 2018. For comparison purposes, he included a finance report for the month ending May 2017. He gave a report on the figures he is using to calculate the FY19 Budget for the District. Dr. Barnes also gave the Board an update on the moving process (out of Central School to Dewey School), the wall stabilization work currently underway at the middle school, and the renovation project at Dewey School. He also told the Board that members of LifePoint Church have been working at Dewey School this summer, painting classrooms, woodwork and trim on Wednesday nights. Melanie Rucker also spoke about those efforts. Mr. Turner thanked LifePoint Church for their work this summer at Dewey School, along with Copeland Construction and Dr. Barnes for their efforts in getting the school ready for fourth and fifth grade students for the upcoming school year.

• Fund I	\$5,451,793.51
• Fund II	\$ 0.00
• Fund III	\$1,358,661.74
• Fund IV	\$ 646,340.84
• Const. Fund	<u>\$1,583,282.00</u>
Total:	\$9,040,078.09

The Board also viewed a statement of the District's investments and bank accounts as of May 31, 2018. It showed a total of all General Funds as: \$9,150,519.52. It showed a total Employee Health Care Fund Balance of \$12,383.28.

Consider Lease Extension: Dr. Barnes informed the Board that, with the move to the new elementary, teachers will use Mac Books in place of PCs. This, he said, requires modification and upgrades to the current copier system. The District currently leases copiers from ProServ of St. Joseph and the District's current Copier Lease agreement is set to expire in November of 2018. Dr. Barnes explained that it is more cost effective to move forward and upgrade/extend the lease now, rather than making the necessary current machine upgrades and then do a new lease agreement in November. The current lease agreement is \$5,700 per month for 60 months. The new lease agreement will be \$6,000 per month for 60 months and includes one extra machine for the new preschool. Dr. Barnes recommended the Board approve the lease extension with ProServ. Mr. Turner asked if there were any questions or comments regarding the issue. Seeing none, he asked for a motion. Mr. Jones moved to approve the lease extension with ProServ of St. Joseph, Mo. Mrs. Chapman second. All were in favor. Motion carries, 7-0.

Consider Increase in Board Paid Health Insurance: Dr. Barnes recommended the Board increase their contribution \$25 per month per employee. That will take the rate from the current \$425 per month to \$450 per month. The employee will also increase their contribution by approximately \$15. Dr. Barnes said he is working on an increase to the employee base salary that he will present on June 27, 2018 during the special meeting to close out FY18. He estimated that the Board has paid \$425 per month per employee for at least five years. Mr. Turner asked about the participation rate of District employees during the fall screening. There was a discussion. Mr. Turner asked if there were any more questions or comments regarding the issue. Seeing none, he asked for a vote on the issue. Mr. Jones moved to increase the Board Paid Health Insurance to \$450 per month per employee, effective immediately. Mr. Turner second. All were in favor. Motion carries, 7-0.

Consider District Surplus Bids: Dr. Barnes informed the Board that the District has received one bid for a wood shed at Dewey School, previously declared surplus property. The bid, submitted by James "Rick" McCully, was for \$50. Dr. Barnes recommended the Board approve the bid. Mr. Turner asked if there were any questions or comments regarding the issue. Seeing none, he asked for a motion on the issue. Mr. Thomas moved to approve the bid of \$50, submitted by Rick McCully for the purchase of the wooden shed at Dewey School. Mr. Jones second. All were in favor. Motion carries, 7-0. Dr. Barnes said that, because no other bids were received for the metal shed and mobile classroom at Dewey School, the District can now dispose of those items.

Consider District Surplus: Dr. Barnes recommended the Board declare as surplus property the following items at Central Elementary School:

- Three chest deep freezers

- One refrigerator
- One Stainless Steel Serving Line with Steam Table
- Two six-foot long stainless steel serving line tables
- One six-foot-long stainless steel shelf
- One Hobart commercial mixer with attachments
- One Vulcan cook stove (partial burners worker)
- One upright piano
- One sound mixing board
- Various pieces of sound technology equipment.

Mr. Turner asked if there were any questions or comments regarding the list of items recommended to be declared surplus property. Seeing none, he asked for a motion on the issue. Mrs. Chapman moved to approve the list of items presented as surplus property. Mr. Jones second. All were in favor. Motion carries, 7-0.

#### Surplus bids

Consider GRTS Building Trades House Bid: Dr. Barnes asked Adam Wolf to discuss the proposed Building Trades home for the upcoming school year. Mr. Wolf told the Board the District had received a bid of \$10,000 from the non-profit organization, Chillicothe Area Christian Builders, to build a three-bedroom, two bathroom house on Webster Street. He said, because the house would be smaller than what the Building Trades class is accustomed to building, the group may be able to do some work that the class instructors don't necessarily have time to do usually, including some foundation work. Dr. Barnes recommended the District partner with the Chillicothe Area Christian Builders to build a home on Webster Street. Mr. Turner asked if there were any questions or comments regarding the issue. Seeing none, he asked for a motion. Mr. Jones moved to approve the bid of \$10,000, submitted by Chillicothe Area Christian Builders. Mrs. Horsman second. All were in favor. Motion carries, 7-0.

Resignation of Board Member: Mr. Turner asked the Board to direct their attention to the resignation letter, submitted by Mr. Bone, effective immediately, upon Mr. Bone's upcoming relocating out of the District. (*Attachment A*) Mr. Turner thanked Mr. Bone for his service on the Board. Mr. Thomas moved to accept the letter of resignation, submitted by Mr. Bone with great regret. Mrs. Chapman second. All were in favor. Motion carries, 7-0.

Because there is now a vacancy on the Board, Dr. Barnes informed the Board that the District will advertise the vacancy and ask interested individuals to submit letters of interest in serving on the Board until April 2019. The Board, Dr. Barnes explained, will then choose the candidates to interview and then vote to fill the vacancy. During an upcoming meeting.

#### CORRESPONDENCE

Mr. Turner noted that the Board had received Thank You notes from the families of Ruth Ann Reiter and Chuck Haney for flowers sent to their funerals. Mr. Turner also said the Board had received a note from the staff of (formerly) Central school for the planning and support of Dr. Barnes and the Board of Education during the moving of Central School staff to Dewey School this summer.

#### MOTION TO ENTER EXECUTIVE SESSION

Mr. Turner asked for a motion to enter Executive Session. Mrs. Quinn moved to enter into Executive Session, as provided under the Missouri Revised Statute, 610.021, for the purpose of employing, discussing and evaluating personnel, discussing real estate, student and legal matters. Mr. Thomas second. There was a roll call vote. Mr. Jones, aye; Mrs. Horsman, aye; Mr. Thomas, aye; Mr. Bone, aye; Mrs. Quinn, aye; Mrs. Chapman, aye; and Mr. Turner, aye. Motion carries, 7-0.

*The Board entered into Executive Session at 7:37 p.m.*

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*The Board adjourns from Executive Session at 9 p.m.*


#### OTHER BUSINESS

The Board discussed upcoming meetings.

#### ADJOURN

With no other Business to be brought before the Board, Mr. Turner asked for a motion to Adjourn. Mr. Jones moved to Adjourn. Mrs. Horsman second. All were in favor. Motion carries, 7-0.

*The Meeting is adjourned at 9:12 p.m.*



Brent Turner, President



Laura Schuler, Secretary