

CHILLICOTHE R-II SCHOOL DISTRICT

Members:

Brent Turner - President
Pat Jones -Vice President
Lauren Horsman - Treasurer

Jason Bone - Member
Paul Thomas - Member
Robin Westphal, Member
Robin Quinn – Member

Regular Meeting
May 16, 2017

The Chillicothe R-II School Board held a regular meeting on Tuesday, May 16, 2017 at 6:30 p.m. at the Chillicothe R-II School Administrative Offices, located at 1020 Old Highway 36 West, City of Chillicothe, State of Missouri.

Members present: Mr. Turner, Mrs. Horsman, Mr. Thomas, Ms. Westphal, Mrs. Quinn and Mr. Bone.

Also present: Dr. Roger Barnes, Jim Ruse, Adam Wolf, Jayme Caughron, Tara Buss, Dan Nagel, Brian Sherrow, Philip Pohren, Amanda Marsh, Abby Smith, Brian Sherrow, Steve Haley Susan Finlayson, Debra Willard, Kim Griffin, Marlene Paulus, Cynthia Foster, Ellen Duckworth, Anita Coult, Tim Cool, Melanie Rucker, Joanne Buss, Kathryn Buss, Chris and Holly Santos, Jack Willard, Kenny and Vicky Duckworth, Katelyn Parkey, Dean Adkins, Janice Hamrick, Thor Lawson, Laura Lawson, Kari Keller, Fara Minnick, Brent Minnick, Chase Minnick, Harlie Jones, Colten Sewell, Zack Trout, Patty Adkison, Andrea and Robert Wilson, Donna and Dave Good, Tom Tingerthal, Jamie Saucedo, KCHI; C-T; and Laura Schuler.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mr. Turner called the meeting to order at 6:32 p.m.

APPROVAL OF AGENDA

Mr. Turner asked for a motion to approve the agenda with the addition of Item I – Consider Dewey School Playground Renovation Bid; Item J – Considering the removal of personal property from the Chillicothe R-II Administrative Offices property; and Item K – Consider Board member resignation. Mr. Bone moved to approve the agenda with the recommended modifications. Ms. Westphal second. All were in favor. Motion carries, 6-0.

PUBLIC COMMENT

Mr. Turner asked if anyone in attendance had any Public Comment. There was no Public Comment.

RECOGNITION

Retiring Staff – Dr. Barnes introduced the following staff members who were retiring:

- Donna Good, 24 years of service;
- Cynthia Foster, 25 years of service
- Debra Willard, 25 years of service;
- Patricia Adkison, 20 years of service;
- Brian Thompson, 29 years of service;
- Vicky Duckworth, 20 years of service;
- Anita Coult, 24 years of service;
- Janice Hamrick, 22 years of service;
- Marlene Paulus, 24 years of service;
- Sheila Schieb, 5 years of service;

Each retiree received a plaque on behalf of the Chillicothe R-II Board of Education and a Resolution from the Missouri House of Representatives.

Student Recognition – High School Athletics, Winter Sports: Dan Nagel presented the following athletes who achieved honors during the winter sports season: Wrestling - Colton Sewell, fourth place state medalist; Chase Minnick, first place state medalist; Dean Adkins, fifth place state medalist; Kayde Burton, third place state medalist. Basketball – Whitney Clampitt, first team all-conference, all-district, all-state; Katelyn Parkey, first team all-conference, all district; Hannah Jones, first team all-conference, all-district; Karson Keithley, honorable mention all-conference; Cade Snyder, first team all-conference, all-district; Jack Willard, honorable mention all-conference; Zach Trout, honorable mention, all-conference.

Job Olympics: Brian Sherrow asked Amanda Marsh and Kari Keller to present their students who placed well in the recent Job Olympics. Students recognized were: Thor Lawson, third place Table Setting; Tara Buss, second place Job Application, third place Custodial Skills; Skylar Wilson, second place Dishwashing; Kiera Bosley, second place Light Assembly; Noel Santos, first place Custodial Skills, second place Pet Care; Riley Hawkins, honorable mention.

REPORTS TO THE BOARD

Dual Enrollment Program
Health Services Program

Library Media Services

Mr. Turner asked if there were any questions or comments regarding the submitted reports. Seeing none, Mr. Turner asked for a motion regarding them. Mr. Thomas moved to approve the reports as presented. Mr. Bone second. All were in favor. Motion carries, 6-0.

OLD BUSINESS

Consider Board Policies – Second Reading: Mr. Turner advised that the following Board policies have been recommended for revisions by the Missouri School Board’s Association and asked the members to verbally review the policies, noting that the issue will be slated for action during the regular June meeting:

- BBE – School Board Vacancies
- GBL – Personnel Records
- GBLB – References
- GCPD – Suspension of Support Staff Members
- GDPE – Nonrenewal and Termination of Support Staff Members
- IGCE – District-Sponsored Instruction Options
- IKF – Graduation Requirements
- JCB – Intradistrict Transfers
- JCC – Interdistrict Transfers
- JFCL – A-Plus School Program
- JO – Student Records

NEW BUSINESS

Consent Agenda: Mr. Turner asked if there were any questions or comments regarding the Consent Agenda. Seeing none, he asked for a motion regarding the Consent Agenda, Ms. Westphal moved to approve the Consent Agenda. Mrs. Horsman second. All were in favor. Motion carries, 6-0. Items on the Consent Agenda were as follows:

- Minutes from the April 18, 2017, and May 10, 2017 meetings;
- Payment of Bills totaling: \$1,102,291.
- Fund II Transfer of \$428,079.32.

Consider Construction Change orders: Dr. Barnes reported that there were no change orders to consider.

Consider CSIP

Dr. Barnes asked Susan Finlayson to give a brief summary of the CSIP slated for Board consideration. After her presentation, Dr. Barnes recommended the Board approve the CSIP. Mr. Turner asked if there were any questions or comments regarding the CSIP. Seeing none, he asked for a motion regarding the issue. Mr. Thomas moved to approve the CSIP as presented. Mr. Bone second. All were in favor. Motion carries, 6-0.

Carpentry Program Construction Program Bids: Dr. Barnes advised the Board that the FY17 carpentry house will be built with the GRTS working as a General Contractor. Bids for the construction project were opened on Monday, May 15, 2017. He asked Adam Wolf to present the bids submitted. Mr. Wolf reported the bids submitted for consideration were:

- \$21,350, submitted by Clint and Melissa Williams;
- \$16,000, submitted by Bill Mast.

There was a brief discussion. Mr. Wolf recommended the Board approve the bid of \$21,350 submitted by Clint and Melissa Williams. Mr. Turner asked if there were any questions or comments regarding the two bids submitted for Board consideration. Seeing none, Mr. Turner asked for a motion regarding the issue. Mr. Bone moved to approve the bid of \$21,350, submitted by Clint and Melissa Williams for the construction of the FY17 Carpentry Program house. Mrs. Horsman second. All were in favor. Motion carries, 6-0.

Finance Report: Dr. Barnes provided the Board with an update on the District’s finances as of April 30, 2017. For comparison purposes, he also submitted the District’s fund balances for the month ending April 30, 2016. There was a discussion. The balance of each fund is as follows:

- Fund I \$6,405,767.53
- Fund II \$ 0.00
- Fund III \$1,206,653.02
- Fund IV \$ 511,563.91
- Const. Fund \$12,173,017.05

Total: \$12,676,186.10

- Total Employee Health Care Fund: \$135,920.08.
- Total all General Funds: **\$20,676,186.10.**

Budget Update: Dr. Barnes provided the Board with a preview of next year’s budget and factors which will impact the District’s state aid. He noted that he would soon meet with the Salary and Welfare Committee and representative of that committee will make a presentation to the Board during the June meeting. Mr.

Turner asked if there were any questions or comments regarding the Budget Update. There were no questions or comments.

Assign Board Committees: Mr. Turner led a discussion regarding Board representatives and committee members. There was a discussion, following which Mr. Turner advised that Board members send Laura Schuler an email stating their respective preferences for committees for the coming school year and advised that the Board members will not be assigned a school building as in past years.

Consider Special June meeting date: Dr. Barnes advised the Board will need to set a date for a special meeting in June to amend the 2016-17 budget and adopt the 2017-18 budget. There was a discussion. Mr. Turner asked for a motion regarding the date for the special June meeting. Mrs. Horsman recommended holding a special Board meeting on June 27, 2017. Mr. Thomas second. All were in favor. Motion carries, 6-0.

Consider Bids for Dewey School Playground Project: Mr. Ruse told the Board the District received two bids for the Preparation Work for the Dewey School Playground Project:

- Woody Walls and Waterproofing, Chillicothe, MO - \$37,585;
- Case Contracting, LLC, Chillicothe, MO - \$36,958;

Mr. Ruse also advised the District received one bid from Synlawn, from Lee Summit, MO, to provide and install the surface product for the playground at Dewey School. The bid, he said, amounted to \$84,121,080. He noted that the prep work and installation and purchase of surface product, combined with the cost of renovating the first floor bathrooms at Dewey School, comes under budget. Mr. Turner asked if there were any questions or comments. Seeing none, he asked for motion regarding the two bids. Mr. Thomas moved to approve the contract with Case Contracting for the preparation work for the Dewey School Playground and the contract with Synlawn for the purchase and installation of the surface product for the playground. Ms. Westphal second. All were in favor. Motion carries, 6-0.

Consider Churchill Truck Lines sign: Dr. Barnes said he has received a request from Cindy Churchill Alford for the sign denoting the shop entrance of the Churchill Truck Lines on the property of the Chillicothe R-II Schools Administrative Offices site. Mr. Turner asked if anyone had any questions or comments regarding the request. Seeing none, he asked for a motion regarding the issue. Ms. Westphal moved to give the sign to Cindy Churchill Alford and family. Mr. Thomas second. All were in favor. Motion carries, 6-0.

ADMINISTRATIVE/BOE COMMITTEE REPORTS

Mr. Turner asked if there were any questions or comments regarding the Administrative/BOE Reports. There were no questions or comments.

CORRESPONDENCE – Mr. Turner noted the Board had received correspondence from Don Maurer, of MSHAA, thanking Dan Nagel and Brian Sherrow, and staff for their organization and help with the District and Sectional track meet held at the stadium recently.


Notice of Resignation: - Mr. Turner noted that the District has received written notification of Ms. Westphal's intent to relocate from the area and thus, resign from the Board of Education. Mr. Turner asked for a motion to accept Ms. Westphal's resignation from the Board of Education. Mr. Thomas moved to accept Ms. Westphal's resignation with a considerable amount of regret. Mr. Bone second. All were in favor. Motion carries, 5-0. Mr. Turner thanked Ms. Westphal for her years of service to the Board and presented her with a plaque in appreciation of her years of service (2010-2017) on the Board of Education.

Dr. Barnes said that, as per Board policy, anyone wishing to be considered for appointment to fill the seat vacated by Ms. Westphal until the next Board election, must make that desire known in writing to the Secretary to the Board, stating his/her qualifications and reasons why they wish to be on the Board within two weeks. After that time, the letter will be reviewed, Dr. Barnes said, and the final candidates will be interviewed in open session at a subsequent meeting.


MOTION TO ENTER EXECUTIVE SESSION

Ms. Quinn moved to enter into Executive Session as provided under Missouri Revised Statute, 610.021 for the purpose of employing, discussing and evaluating personnel, discussing real estate, student and legal matters. Mr. Thomas second. There was a roll call vote. Mr. Jones, aye; Mrs. Horsman, aye; Mr. Thomas, aye; Ms. Westphal, aye; Mrs. Quinn, aye; Mr. Bone, aye; and Mr. Turner, aye. Motion carries, 6-0.

The Board entered into Executive Session at 7:34 p.m.



Brent Turner, President



Laura Schuler, Secretary