

CHILLICOTHE R-II SCHOOL DISTRICT

Members:
Brent Turner - President
Pat Jones - Vice President
Lauren Horsman - Treasurer

Lindy Chapman - Member
Paul Thomas - Member
Robin Quinn - Member
Jason Bone - Member

Regular Open Meeting
November 21, 2017

The Chillicothe R-II School Board held a Regular Open Meeting on Tuesday, November 21, 2017 at 6:30 p.m. at the Administrative Offices, 1020 Old Highway 36 west, City of Chillicothe, State of Missouri.

Members present: Mr. Turner, Mrs. Horsman, Mr. Thomas, Mrs. Quinn, Mr. Bone and Mrs. Chapman.

Also present: Dr. Roger Barnes, Jim Ruse, Abby Smith, Susan Finlayson, Andrea Beck, Pam Swift, Danny and Sara O'Dell, Debrah Hardy, Karie Black, Adam Wolf, Rick Gibson, John Brown, Hollis + Miller Architects; Sue Hopper, Katie Riddle, Penny and Denny Kennebeck, Lacia Batye, Eric and Brooke Orndorff, Brian Sherrow, Heidi May, Sue Bachman, Will Ford, Katherine Gibson, Kathy DeBoer, Annie McKiddy, Bob Conrad, Lisa BeVelle, Jeanne Thurston, Anthony Hinnen, Bandi Ellis, Melissa Young, Dr. Jill Watkins, Robin Morales, Terry Mammen, Melanie Rucker, Meghanne Albrecht, Rick McCully, Karie Black, Richard Gibson, Amanda, Jeremy, Sarah, Emily, Megan and Isaac Hall, Philip Pohren, Tom Tingerthal, KCHI; Catherine Ripley, C-T; and Laura Schuler.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mr. Turner called the meeting to order and led those gathered in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Turner asked for a motion to approve the agenda with the addition of item B - Architect Report and Change Orders. Mr. Thomas moved to approve the agenda with the addition of item B - Architect Report and Change Orders. Mrs. Chapman second. All were in favor. Motion carries, 6-0.

WELCOME, PUBLIC COMMENT & RECOGNITION

Public Comment: Mr. Turner welcomed those in attendance and asked for any Public Comment from those gathered. There was no Public Comment.

Central School students: Mrs. Rucker introduced Lacia Bayte and Andrea Beck, who, along with Sarah Hall, a 7th grade Girl Scout, gave a presentation with some Central School students about their HIVE Makerspace. All students received a certificate of recognition on behalf of the Board of Education. Those receiving certificates were: Maicee Albrecht, Morgan Orndorff, Cayden Riddle, Drake Swift, Dillon O'Dell, Molly Kennebeck and Kelly Hopper.

Teacher of the Year, Beacon Award Candidates: Dr. Barnes asked each building administrator to introduce their candidates for the 2017 Teacher of the Year and Beacon Award. The respective 2017 Teacher of the year and Beacon Award nominees introduced and recognized were:

- Katherine Gibson, and Sue Bachman representing Garrison and TLC;
- Anne McKiddy and Rick McCully, representing Dewey School;
- Brandi Ellis and Richard Gibson, representing Field School;
- Will Ford and Heidi May, representing Central School;
- Katherine DeBoer and Robin Morales, representing the Middle School;
- Dr. Jill Watkins and Lisa Wilson (not present), representing the High School;
- Anthony Hinnen and Lisa BeVelle, representing the Grand River Technical School.

Dr. Barnes explained the selection process for the nominees of both awards and then added that the winners will be announced during a December 8, 2017 program at the Gary Dickinson Performing Arts Center.

REPORT TO BOARD

Community/Adult Education: Mr. Turner asked if there were any questions or comments regarding the Community/Adult Education Report to the Board. Seeing none, he asked for a motion on the issue. Mrs. Horsman moved to approve the Community/Adult Education Report to the Board as presented. Mr. Bone second. All were in favor. Motion carries, 6-0.

Jeanne Thurston, Trauma Smart Training: Dr. Barnes introduced Jeanne Thurston, who gave a report on the Trauma Smart Training she has been conducting with several members of the Chillicothe R-II School staff over the past two years.

OLD BUSINESS

There was no Old Business

NEW BUSINESS

Consent Agenda: Mr. Turner asked if there were any questions or comments regarding the items on the Consent Agenda. Seeing none, he asked for a motion regarding the issue. Mrs. Chapman moved to approve the items on the Consent Agenda as presented. Mr. Thomas second. All were in favor. Motion carries, 6-0.

Items on the Consent agenda were:

- Minutes of Previous Meetings: Specifically from the October 17, 2017 regular meeting;
- Payment of Bills: Totaling \$1,831,561.30;
- Fund II Transfer: Totaling \$102,774.35.

Architect Report and Consideration of Change Orders: Dr. Barnes introduced John Brown, of Hollis + Miller Architects, who provided a construction update on the Chillicothe Elementary School. The Board then considered the following change orders:

- Change Marker Boards Material in Media – (to allow for projection), \$854.00;
- Roof Drains – added roof drains to canopies, \$5,548.00;
- Site Work, extend storm water – extension for storm water to reach grade height, \$1,280.00
- Mirrored Glass Locations – Moved installed interior windows for mirrored glass viewing, \$1,384.00;
- Sprinkler pipe in bus entry further out – add further out to hide vertical routing of sprinkler pipe in bus entry, \$1,413.00;
- Removed Asphalt at playground – removed asphalt at playground that was replaced by swings, \$-7,587.00;
- Silage Pit – infill existing silage pit, \$312.00;

Mr. Turner asked if there were any questions or comments regarding the Architect Report and the change orders. Seeing none, he asked for a motion on the issue. Mr. Bone moved to approve the change order No. 5, which totals \$3,204. Mr. Thomas second. All were in favor. Motion carries, 6-0.

Consider Audit Report: Mr. Turner asked if there were any questions or comments regarding the 2016-17 audit. He asked Bob Conrad, of Conrad & Higgins, LLC, the District's contracted auditing firm, questions regarding the audit. There was a discussion. Following that, Mr. Turner asked if there were any questions or comments regarding the issue. Seeing none, he asked for a motion regarding the 2016-17 audit. Mr. Thomas moved to approve the 2016-17 audit as presented. Mrs. Horsman second. All were in favor. Motion carried, 6-0.

FY17 Annual Performance Report: Mrs. Finlayson presented the facts regarding the 2016-17 Annual Performance Report. There was a discussion.

Consider Snow Removal Agreement Extension: Dr. Barnes recommended the Board renew the service agreement with Minnick's Winter Weather Services, which is an extension of the previous two year's agreement. Mr. Turner asked if there were any questions or comments regarding the issue. Seeing none, he asked for a motion regarding the issue. Mr. Bone moved to approve a one-year extension on the snow

removal agreement extension with Minnick's Winter Weather Services. Mr. Thomas second. All were in favor. Motion carries, 6-0.

Finance Report: Dr. Barnes gave a report on the District's Finances for the month ending October 2017. He also included the report for the District's Finances for the month ending October 2016. He noted that the District remains financially strong. Revenue and expenditures are approximately the same, he noted. The end of the month balances for each fund for October 2017 were as follows:

- Fund 1: \$3,150,449.26
- Fund 2: \$ 0,00
- Fund 3: \$1,000,533.85
- Fund 4: \$ 943,566.05
- Construction Fund: \$5,515,061.74
- Total: \$10,609,610.90

- \$147,658.32 – Total Employee Health Care Fund.

Mr. Turner asked if there were any questions. There were no questions.

Adopt 2017 Board of Education Election Filing Dates: Dr. Barnes said that the official Board of Education candidate filing dates for the April 2018 Election are December 12, 2017 to January 16, 2018. Candidates, he said, can file in the Central Office beginning at 8 a.m. on December 12. Filing will close at 5 p.m. on January 16, 2018 all as per the Missouri Election Calendar. The following Board members' terms will expire in April 2018: Lindy Chapman (one-year appointed term), Paul Thomas and Brent Turner (both serving three year terms). He recommended approval of the dates and filing times. Mr. Turner asked if there were any questions or comments. Seeing none, he asked for a motion on the issue. Mrs. Horsman moved to approve the 2017 Board of Education Election Filing Dates as presented. Mr. Bone second. All were in favor. Motion carries, 6-0.

Paper Bids: Mr. Ruse reported to the Board that the District received four bids for copy paper. Companies submitting bids were:

- Premier Paper and Packaging, Columbia, MO: \$18,264.40;
- Midland Paper, Quincy, ILL., \$18,967.20;
- Paper 1010, Ankeny, IA, \$18,379.20;
- Contract Paper Group, Inc., Uniontown, OH, \$17,875.20;

Mr. Ruse recommended the Board approve the \$17,875.20 bid submitted by Contract Paper. Mr. Turner asked if there were any questions or comments regarding the issue. Seeing none, he asked for a motion regarding the issue. Mrs. Chapman moved to approve the bid of \$17,875.20 from Contract Paper Group, Inc. Mr. Bone second. All were in favor. Motion carries, 6-0.

Consideration of 2nd and Final Reading of Board Policies: Dr. Barnes recommended the Board approve the suggested Policy Updates, excluding Policy KG, which should be tabled for another time. Mr. Turner asked for any questions or concerns regarding the issue. Seeing none, he asked for a motion to approve the list of policies with the exception of KG – Community Use of District Facilities. Mr. Bone moved to approve the suggested updates to Board policies as recommended. Mrs. Chapman second. All were in favor. Motion carries, 6-0. The policies approved for updates were as follows:

- Policy BBBA – Board Member Qualifications
- Policy DGA – Authorized Signatures
- Policy DJF – Purchasing
- Policy DLCA – Travel Expenses
- Policy EHB – Technology Usage
- Policy EHBC – Data Governance and Security
- Policy FED – Selection of a Construction Manager At Risk
- Policy FEE – Selection of a Design-Build Contractor
- Policy FEF – Construction Contracts Bidding and Awards
- Policy IGBE – Student In Foster Care (K-12 Districts)

- Policy IL – Assessment Program
- Policy KBA – Public’s Right to Know
- Policy KL – Public Concerns and Complaints

ADMINISTRATIVE/BOE COMMITTEE REPORTS

Mr. Turner asked if there were any questions or comments regarding the submitted Administrative/BOE Committee Reports. There were no questions or comments.

CORRESPONDENCE

Mr. Turner noted that the District has received a check from PFM Asset Management, LLC, in the amount of \$1,464.44, which is the District’s rebate for participating in the MSBA Payment Solutions P-Card program for the program year which ended at the end of August 2017.

MOTION TO ENTER EXECUTIVE SESSION

With no further Business to be brought before the Board, Mr. Turner asked for a motion to enter Executive Session. Mrs. Quinn moved to enter into Executive Session as provided under the Missouri Revised Statute, 610.021, for the purpose of employing, discussing and evaluating personnel, discussing real estate, student and legal matters. There was a roll call vote. Mr. Turner, aye; Mrs. Horsman, aye; Mr. Thomas, aye; Mrs. Quinn, aye; Mr. Bone, aye; and Mrs. Chapman, aye. Motion carries, 6-0.

The Board entered into Executive Session at 8:25 p.m.

The Board exited Executive Session at 8:50 p.m.

OTHER BUSINESS

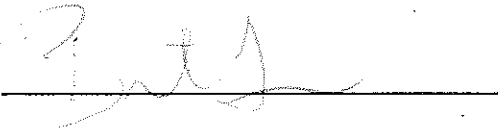
Grade Levels Moving to Dewey School in 2018 – Discussion: Mr. Turner asked Dr. Barnes to give the Board an update regarding which grade levels will be moving to Dewey School following the opening of Chillicothe Elementary School. There was a discussion.

Prospect of future levy - December: Mr. Turner asked Dr. Barnes to prepare some figures for the Board in December regarding when the high school would be fully paid for, and the current schedule of the District’s Phase II Construction plan. He also asked Dr. Barnes and the Board to be able to discuss the future of Garrison School once classes move to the new school for the 2018-19 school year.


MOTION TO ADJOURN

With no further Business to be brought before the Board, Mr. Turner asked for a motion to Adjourn. Mr. Bone moved to adjourn the meeting. Mrs. Chapman second. All were in favor. Motion carries, 6-0.

The meeting is adjourned at 9 p.m.



Brent Turner, President



Laura Schuler, Secretary