

CHILLICOTHE R-II SCHOOL DISTRICT

Members:

Robin Westphal - President  
Jason Bone -Vice President  
Brent Turner - Treasurer

Michael Leamer - Member  
Paul Thomas - Member  
Robin Quinn - Member  
Pat Jones - Member

---

Regular Open Meeting  
March 17, 2015

The Board of Education of the Chillicothe R-II School District held a regular open meeting at the Chillicothe High School, 2801 Hornet Drive, in the City of Chillicothe, state of Missouri on Tuesday, March 17, 2015 at 6:30 p.m.

Members present: Mrs. Westphal, Mr. Turner, Mr. Leamer, Mr. Thomas, Mrs. Quinn, and Mr. Jones.

Also present: Dr. Roger Barnes, Jim Ruse, Penny Kennebeck, Tammy Price, Sue Bachman, Christina Alexander, John Alexander, Justin Alexander, Larry Vance, Ellen Haley, Jayme Caughron, Diane Holcer, Lela Belvidez, Tina Sims, Gracie Sims, Parker Sims, Andrea Dennis, Abby Smith, Nate McKiddy, Maggie Resor, Tyler Garcia, Shaler Keller, Casey Reed, Helena McNamee, Rebecca Pitchford, Philip Pohren, Karie Black, Brian Sherrow, Brenda Toot, Trace Toot, Melanie Rucker, Tim Cool, Gerry Gabel, Steve Haley, Dan Nagel, Brittany Tutt, C-T; Tom Tingerthal, KCHI; and Laura Schuler.

**CALL TO ORDER**

Mrs. Westphal called the meeting to order at 6:30 p.m.

**APPROVAL OF AGENDA**

Mrs. Westphal asked for a motion regarding the agenda. Mr. Leamer moved to approve the agenda as presented. Mr. Thomas second. All were in favor. Motion carries, 5-0.

**WELCOME, PLEDGE OF ALLEGIANCE AND PUBLIC COMMENT**

Mrs. Westphal welcomed those in attendance and led those gathered in the Pledge of Allegiance. She then asked if there was any Public Comment. There was no Public Comment.

**RECOGNITION**

CACE Students: Dr. Barnes introduced Penny Kennebeck. Penny Kennebeck introduced Diana Holcer, whom presented CACE student Lela Benavidez, who read a story she had written. Penny Kennebeck then introduced Janice Shaffer, whom presented CACE student Trae Toot. Trae Toot presented an optical illusion science project he had done. Both students received certificates from Mrs. Westphal. Penny Kennebeck also spoke about Larry Vance, who is retiring at the end of the school year after 45 years of teaching full and part time within the school district.

Ag Issues Team Presentation – Should the US invest in the Green Belt Express?: Dr. Barnes introduced Lance Martin, whom then introduced the members of the Ag Issues Team. The Ag Issues Team gave their presentation. Members of the Ag Issues team were: Helena McNamee, Rebecca Pitchford, Maggie Resor, Nate McKiddy, Colby Reed, Tyler Garcia and Shayler Keller

**REPORT TO BOARD – PROGRAM EVALUATION**

2015-18 District Technology Plan: Dr. Barnes introduced Melissa Young, who spoke briefly regarding the technology plan. Mrs. Westphal asked for a motion regarding the plan. Mr. Turner moved to approve the 2015-18 Technology Plan. Mr. Thomas second. All were in favor. Motion carries, 5-0.

Maintenance, Facilities and Custodial Services

Evaluation of Teachers

Mrs. Westphal asked for a motion regarding the above program evaluations. Mr. Thomas moved to approve the Maintenance, Facilities and Custodial Services, and the Evaluation of Technologies program evaluations. Mr. Turner second. All were in favor. Motion carries, 5-0.

**OLD BUSINESS**

There was no Old Business

**NEW BUSINESS**

Consent Agenda: Mrs. Westphal asked if there was any discussion regarding the items on the Consent Agenda. Seeing none, Mrs. Westphal asked for a motion regarding the Consent Agenda. Mr. Leamer moved to approve the Consent Agenda. Mr. Turner second. All were in favor. Motion carries, 5-0. Items on the Consent Agenda were as follows:

- Minutes from the February 17, 2015 Minutes from the Regular Open Meeting.
- Payment of Bills totaling: \$394,249.77.
- Fund II Transfer totaling: \$350,674.04.

Finance Report: Dr. Barnes presented the Board the General Ledger and Monthly Finance Report for the month ending February 2015. Also included for comparison was the Monthly Finance Statement from February 2014. Ending balances for each fund as of February 2015 were as follows:

Fund 1	\$ 7,028,615.84
Fund 2	\$ 0.00
Fund 3	\$ 934,707.92
Fund 4	\$ <u>131,610.77</u>
Total:	\$ 8,094,934.53

The Chillicothe R-II Investments and bank accounts balances as of February 28, 2015, were shown as follows:

- Now Checking Account - \$7,834,863.11 (*Total All General Funds*)
- Employee Health Care and Flex Care Funds \$242,401.88

Dr. Barnes provided the Board with an update regarding the District's finances. There was a discussion.

Consider Lawn Mowing Bids: Due to a discrepancy between the two bids received for lawn mowing services for the 2015-16 school year, Dr. Barnes recommended the issue be tabled until the next meeting. Mrs. Westphal tabled the issue.

Consider Board Policies, First Reading: Mrs. Westphal noted that several policy updates have been recommended by MSBA for Board approval. She advised that the Board members review the policies and have them ready for discussion during the regular May meeting. The policies slated for review and possible revisions are:

- BBA- Board Member Qualifications
- BF – School Board Policy Process
- CB – School Superintendent
- FEF – Construction Contracts Bidding and Awards
- GBCA – Staff Conflict of Interest
- GBCBC – Staff Absences and Tardiness
- GCBDA – Professional Staff Short-Term Leaves
- GCPB – Resignation of Professional Staff Members
- GCPD – Suspension of Professional Staff Members
- GCPE – Termination of Professional Staff Members
- GCPF – Renewal of Professional Staff Members
- GDBDA – Support Staff Leaves
- GDPD – Nonrenewal, Suspension and Termination of Support Staff
- IGBCB – Programs for Migrant Students
- IGDA – Student-Initiated Group Use of District Facilities
- IKFB – Graduation Exercises
- JHCD – Administration of Medications to Students

Consider 2015-16 College Preparatory Studies Certificate Change: Because DESE no longer issues the College Preparatory Studies Certificate and because the District has used the original guidelines to continue awarding the certificate at graduation, Dr. Barnes recommended a change to reflect the change in instruction and state graduation requirements. The new requirements, if approved, would reflect the change in the Government course and will state that the three units must come from U.W. History, Western Civilization, and Government or National Government and a semester of a college-level Social Studies course. Mr. Leamer moved to approve the change in the College Preparatory Studies Certificate as presented. Mr. Turner second. All were in favor. Motion carries, 5-0.

Consider 2015-16 Dual Credit Policy Change: Dr. Barnes said the cost of offering dual credit courses on the college and university level are increasing, which requires the District to increase the fee also. He said the difference between the college/university cost and the amount charged by the District covers the cost for books and instructor materials that is paid for by the District. He recommended a fee increase based on a flat fee per credit hour, specifically, \$100 per credit hour. There was a discussion. Mr. Leamer moved to amend the Dual Credit Policy Guidelines as recommended. Mr. Thomas second. All were in favor. Motion carries, 5-0.

**ADMINISTRATIVE/BOE COMMITTEE REPORTS**

The Board reviewed the reports submitted by building administrators.

**CORRESPONDENCE**

There was no correspondence

**PUBLIC COMMENT**

Mrs. Westphal asked if there was any Public Comment. There was no Public Comment.

**MOTION TO ENTER EXECUTIVE SESSION**

Mrs. Quinn moved to enter Executive Session as provided under Missouri Revised Statute, 610.021, for the purpose of employing, discussing and evaluating personnel, discussing real estate, legal and student matters. Mr. Leamer second. A roll call vote was held: Mrs. Westphal, yea; Mr. Turner, yea; Mr. Leamer, yea; Mr. Thomas, yea; Mrs. Quinn, yea; Mr. Jones, yea;. Motion carries, 6-0. The Board enters Executive Session at 7:23 p.m.

---

Robin Westphal, President

---

Laura Schuler, Secretary