

## CHILlicothe R-II SCHOOL DISTRICT

### Members:

Paul Thomas-President  
David Meneely-Vice President  
Robin Westphal-Treasurer  
Julie McCoy-Member

Michael Leamer-Member  
Shawn Skoglund-Member  
Jason Bone-Member

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### Public Meeting January 17, 2012

The Board of Education of the Chillicothe R-II School District held a public meeting to discuss the proposal of setting a 2012-13 opening school date more than 10 days prior to the first Monday in September at the Administrative Office, 1020 Old Hwy 36 West, in the City of Chillicothe, state of Missouri, on Tuesday January 17, 2012 at 6:15 p.m.

Members Present: Mr. Thomas, Mr. Meneely, Mrs. Westphal, Mrs. McCoy, Mr. Leamer, Mr. Skoglund and Mr. Bone.

Also Present: Superintendent Dr. Roger Barnes, Jim Ruse, Mindy Batye, Tracy Batye, Drew Batye, Philip Pohren, Jayme Caughron, Ron Wolf, Roger Wolf, Rusty Black, Melanie Rucker, Steve Haley, Marcia Arnel, Christine Jones, Tom Jensen, Vickie Jensen, Donna Good, Cindy Collins, Harry Wyse, Andrea Marriott, Angela Cook, Katie Maples, Robbie Skipper, Terry Mammen, Lindy, Claire and Wagner Chapman, Stacy Surber and Marissa Surber, Phil Willard, Sarah Cavanah, Erin Burrham, Mike Jones, Drew Van Dyke, C-T; Tom Tingerthal, KCHI; and Laura Schuler

### **CALL TO ORDER**

Mr. Thomas called the public meeting to order at 6:15 p.m.

### **PROPOSED 2012-13 CALENDAR**

Dr. Barnes presented the proposed 2012-13 calendar. Mr. Thomas asked for public comment regarding the proposed calendar. There was no public comment.

Mr. Leamer made a motion to approve setting an opening school date more than 10 days prior to the first Monday in September. Mrs. McCoy second. All were in favor. Motion carried 6-0.

### **ADJOURN FROM PUBLIC MEETING**

Mr. Meneely voted to adjourn from the public meeting. Mrs. Westphal second. All were in favor. Motion carried 7-0. Meeting adjourned at 6:23 p.m.

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### Regular Open Meeting January 17, 2012

The Board of Education of the Chillicothe R-II School District held a regular meeting at the Administrative Office, 1020 Old Hwy 36 West, in the City of Chillicothe, state of Missouri, on Tuesday January 17, 2012 at 6:30 p.m.

Members Present: Mr. Thomas, Mr. Meneely, Mrs. Westphal, Mrs. McCoy, Mr. Leamer, Mr. Skoglund and Mr. Bone.

Also Present: Superintendent Dr. Roger Barnes, Jim Ruse, Mindy Batye, Tracy Batye, Drew Batye, Philip Pohren, Jayme Caughron, Ron Wolf, Roger Wolf, Rusty Black, Melanie Rucker, Steve Haley, Marcia Arnel, Christine Jones, Tom Jensen, Vickie Jensen, Donna Good, Cindy Collins, Harry Wyse, Andrea Marriott, Angela Cook, Katie Maples, Robbie Skipper, Terry Mammen, Lindy, Claire and Wagner Chapman, Stacy Surber and Marissa Surber, Phil Willard, Sarah Cavanah, Erin Burrham, Mike Jones, Drew Van Dyke, C-T; Tom Tingerthal, KCHI; and Laura Schuler

### **CALL TO ORDER**

Mr. Thomas called the regular board meeting to order at 6:30 p.m.

### **APPROVAL OF AGENDA**

Mr. Skoglund made a motion to amend the agenda to include Item H, setting a date for a special board meeting to consider the refinancing of General Obligation bonds. Mrs. McCoy second. All were in favor. Motion passed 6-0.

### **WELCOME, PUBLIC COMMENTS AND RECOGNITION**

Mr. Thomas welcomed all in attendance and then opened the floor for public comments. There were no public comments.

Student Recognition: Dr. Barnes introduced Steve Haley who, in turn, presented Mike Jones, Marcia Arnel and Christine Jones. All three teachers introduced the following middle school students who had earned honors in the middle school's geography bee and science fair: Matt Huff, RyLee Stover and Brett Shaffer (not present), Geography Bee winners; and Marissa Surber, Trey Bayte and Wagner Chapman,

science fair winners. The science fair winners gave brief presentations on their respective projects. All received certificates.

Board Recognition: Dr. Barnes then presented all Board members with MSBA certificates of appreciation for their service to the school district.

## **REPORT TO BOARD**

Food Service: Jim Ruse informed the Board that recent personnel changes at the high school and middle school, are providing positive changes to the food offered at both schools.

A-Plus Program: Mrs. McCoy asked if there was the possibility of creating a local advisory committee for the A-Plus program. Dan Nagel, speaking for Brian Sherrow who was not present, stated that Mr. Sherrow is pursuing the creation of such a committee.

District Annual Report: Dr. Barnes provided the public with a few highlights of the District's Annual Report. Specifically, he noted:

- The District has had a 95 percent or better attendance rate over the past four years;
- The District experienced an increase in students qualifying for Free and Reduced Meals;
- In 2011-12, the District recorded the lowest dropout rate in a four-year history;
- More CHS graduates attended a 2-year college after graduation;
- The number of professional staff with advanced degrees was at 73.8 percent;
- The District had the lowest average expenditures per ADA in the past four years
- A total of 44.6 percent of the District's money comes from local tax, 37.1 percent of its revenue comes from the state; 18.3 percent comes from the federal level
- The District had its lowest enrollment in four years in 2010-11.

Budget/Audit Report: Dr. Barnes noted that the District goal of remaining financially solvent is being met. However, he said that he will work toward creating a strategic plan for coming up with funds for capital improvements. Administrators have polled their respective staffs to determine the priorities of each building's needs. The possibility of creating an internal audit committee was also discussed.

## **OLD BUSINESS**

Future of current Jerry Litton Memorial Stadium: Mr. Thomas said that he's heard a variety of ideas of what to do with the current Jerry Litton Memorial Stadium, once the new sports complex on the campus of the high school is completed.

Phil Willard spoke to the board, advocating that the current stadium be utilized by the middle school physical education program, football and track teams until the Grand River Technical School can make use of the property. He noted that the stadium's track and grass would require less maintenance in mowing, grass painting, etc., once the new sports complex was completed. He noted that there may be a local group interested in raising money to help fund maintenance of the current stadium. No action was taken.

### Band Uniforms

Dr. Barnes introduced Sarah Cavanah who asked the board to commit to paying for \$25,000 for new band uniforms this fiscal year. She anticipated that through multiple fund-raising events, the needed \$20,000 could be raised separately. New band uniforms need to be ordered by March 1.

Mrs. McCoy moved to contribute \$25,000 to be paid this fiscal year for the purchase of new band uniforms. Mr. Leamer second. All were in favor. Motion carried 6-0.

### Board Policy Consideration

The Board conducted a second reading of Board Policy GBH-Student/Staff Relations. Mr. Thomas asked Dr. Barnes and the Board members if they had received any input from staff/community regarding the proposed policy update. Dr. Barnes said that some questions had been fielded from staff regarding possible exemptions to the policy and what comprises a "justifiable deviation" from the policy. No action was taken.

## **NEW BUSINESS**

### Consent Agenda

David Meneely moved to approve the Consent Agenda. Mrs. McCoy second. All were in favor. Motion carried 6-0, Items listed on the Consent Agenda were as follows:

- The Minutes from the December 20, 2011 regular meeting;
- Payment of Bills totaling \$342,368.34;
- Fund II Transfer of \$334,903.72.

### Financial Report

Dr. Barnes presented to the Board the General Ledger and Monthly Finance Report for the month ending December 2011. Also included for comparison was the Monthly Finance Statement from December 2010. Ending balances for each fund are as follows:

Fund 1	\$2,504,559.87
Fund 2	\$0.00
Fund 3	\$153,558.68
Fund 4	<u>\$232,506.24</u>
Total	\$2,890,624.79

The Chillicothe R-II Investments and bank accounts balances as of December 31, 2011, were shown as follows:

Now Checking Account	\$2,771,960.30 ( <i>Total All General Funds</i> )
Employee Health Care and Flex Care Funds	\$415,181.10

Dr. Barnes told the Board that he is carefully watching the balance in the Employee Health Care and Flex Care Funds. Normally, healthy health care and flex care funds have a balance in the \$600,000. He noted that the District is currently investigating possibly investing in a pool account with other school districts. Information is being sent to the broker currently and he expected information back by the regular March board meeting.

#### Budget Amendment

Dr. Barnes presented the board with an amended budget reflecting a revised Assessed Valuation and minor personnel changes from the budget's original adoption. The proposed budget reflected the new Assessed Valuation of \$134,229,220 – a gain of \$6,120, of which \$2,131,540 is a TIF, making \$132,097,680 available for budgeting for the 2011-12 school year. The revised budget reflected a fund reserve in Fund 1 and 2 of 18.14 percent as opposed to 18.16 percent when the budget was approved. Mrs. McCoy moved to approve the revised 2011-12 Budget. Mrs. Westphal second. All were in favor. Motion passed 6-0.

#### Consider Resolution For the Redemption of General Obligation Bonds, Series 2002

Dr. Barnes presented the Board with a resolution providing for the redemption of certain outstanding Chillicothe R-II School District, School Bonds, series 2002 (Missouri School District Direct Deposit Program), effective March 1, 2012. Specifically, the resolution states:

“...**WHEREAS**, Series 2002 Bonds in the aggregate principal amount of \$7,275,000 remain outstanding and unpaid, and it is proposed that the District refund certain Series 2002 Bonds maturing in the years 2013 through 2022, inclusive, in the aggregate principal amount of \$6,875,000 (the “Refunded Series 2002 Bonds”) and in connection therewith the District desires to direct Commerce Bank, N.A., the paying agent and bond registrar for the Series 2002 Bonds (the “Paying Agent”) to call for redemption and payment the outstanding Refunded Series 2002 Bonds.”

*(To view the entire Resolution, please contact the Custodian of Records.)*

Mr. Leamer made a motion to adopt the resolution as presented. Mrs. Westphal second. All were in favor. Motion passed 6-0.

#### Consider Bus Bids

Mr. Ruse presented to the Board two bus bids for consideration. The bids were as follows:

- \$76,628 for a 2013 65 Passenger Blue Bird Bus, Cummins ISB10 220 HP, submitted by Central States Bus Sales, Inc., of Fenton, MO;
- \$80,127 for a New Thomas Saf-T-Liner C2 65 passenger School Bus

Mr. Ruse recommended the Board approve the bid submitted by Central States Bus Sales, Inc., in the amount of \$76,628.

Mr. Leamer moved to approve the bid submitted by Central States Bus Sales, Inc. Mrs. Westphal second. All were in favor. Motion passed 6-0.

#### Consider 2012-13 School Calendar

Dr. Barnes recommended the Board table adopting the 2012-13 calendar until he can meet further with the Calendar Committee. Mr. Bone recommended tabling the issue. Mrs. Westphal second. All were in favor. Motion passed 6-0.

#### Technology Policies and Procedures Consideration

Dr. Barnes presented the Board a listing of technology policies and procedures for Board consideration. He recommended the Board approve the policies and procedures, which would determine how District personnel would handle purchasing and installing technology in the classrooms. Mrs. Westphal moved to approve the Technology Policies and Procedures as presented. Mr. Meneely second. All were in favor. Motion carried 6-0. *(To view the Technology Policies and Procedures, please see the Custodian of Records).*

#### Special Board Meeting

Dr. Barnes recommended the Board set a special Board meeting for the purpose of considering a Resolution for the sale of the new General Obligation Bonds. After some discussion, Mr. Skoglund made a motion to set the special Board meeting for noon on February 16, 2012. Mr. Bone second. All were in favor. Motion carried 6-0.

#### Administrative/BOE Committee Reports

The Board reviewed the administrative reports. Dr. Barnes noted that, as the filing period for the April 5, 2012 closed as of 5 p.m., January 17, 2012, there are four candidates running for Board seats. They are as follows: Paul R. Thomas, Brent Turner, Gail Reeter and Robbie Skipper.

#### Correspondence

**James B and Gladys L Glover Donation:** The Board reviewed correspondence received from the James B. and Gladys L. Glover Charitable Foundation notifying the District of a \$6,000 donation. \$5,000 of the funds is earmarked for helping fund instruction of mathematics, science and vocational learning. \$1,000 of the funds is earmarked to the Chillicothe FFA Chapter.

**Garrison Staff/Students Thank-you:** The Board reviewed a letter of appreciation to the staff and students at the Grand River Technical School for the recent construction of the new playground equipment at Garrison School.

**Complementary Sporting Report:** The Board reviewed a special report submitted by an official from the December 10, 2012 Boys Basketball game, commending the coaches and players of the Chillicothe Basketball team for their sportsmanship and effort.

**PUBLIC COMMENT**

Mr. Thomas opened the floor to any public comment. Mrs. McCoy noted that she had received some comment from some patrons regarding the possibility of keeping activities slated for Wednesday nights at a minimum for the next school calendar.

**MOTION TO ENTER EXECUTIVE SESSION.**

Mr. Skoglund made a motion to enter into executive session as provided under Missouri Revised Statute, 610.021.03 for the purpose of employing, discussing and evaluating personnel, discussing real estate, student and legal matters. Mrs. Westphal second. A roll call vote was held. Mr. Thomas – yea. Mr. Meneely – yea. Mrs. Westphal – yea. Mrs. McCoy – yea. Mr. Leamer – yea.. Mr. Skoglund – yea. Mr. Bone – yea. Motion carries 7-0.

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Paul Thomas, President

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Laura Schuler, Secretary