

CHILlicothe R-II SCHOOL DISTRICT

Members:

Robin Westphal - President
Shawn Skoglund - Vice President
Jason Bone - Treasurer

Michael Leamer - Member
Paul Thomas - Member
Brent Turner - Member
Robin Quinn - Member

Regular Open Meeting March 18, 2014

The Board of Education of the Chillicothe R-II School District held a regular open meeting at the Administrative Offices, 1020 Old Highway 36, West, in the City of Chillicothe, state of Missouri on Tuesday, March 18, 2014 at 6:30 p.m.

Members present: Mrs. Westphal, Mr. Skoglund, Mr. Bone, Mr. Leamer, Mr. Turner and Mrs. Quinn.

Also present: Dr. Roger Barnes, Jim Ruse, Leda Schreiner, Jill Allen, Jozie Reeter, Hailey Seeley, Hallee Jones, Haelee Shady, Colby Ruoff, Zach Quinn, Derek Eckert, Penny Kennebeck, Steve Haley, Adam Wolf, Holly Thompson, Andrea Dennis, Diane Holcer, Cheyenne Brown, Adenia Tolle, Jayme Caughron, Raymond Quinn, John Brown, Pat Jones, Gerry and Pam Gabel, Abby Smith, Melanie Rucker, Philip Pohren, Misty Shady, Aundraya Shady, Layne Shady, McKayla Shady, Tom Tingerthal, KCHI; Calli Price, C-T; and Laura Schuler.

WELCOME/PLEDGE OF ALLIEGENCE

Mrs. Westphal welcomed those in attendance and led those gathered in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mrs. Westphal asked for a motion to approve the agenda. Mr. Skoglund moved to approve the agenda as presented. Mr. Bone second. All were in favor. Motion carries, 5-0.

WELCOME & PUBLIC COMMENT

Mrs. Westphal welcomed those in attendance and asked if there was anyone wanting to make a public comment. There was no public comment.

STUDENT RECOGNITION

Dr. Barnes presented Penny Kennebeck, whom introduced Jill Allen, whom recognized one of her students, Maxwell Johnston (not present). Maxwell Johnston participated in a "No More Trash" competition. Then, Mrs. Kennebeck introduced Tammy Price, whom recognized Gage DeShazier (not present), a BMP student from Southwest R-I. Gage DeShazier won first place in a DAR essay contest. Penny Kennebeck also introduced Andrea Dennis whom recognized Ethan O'Neal, a seventh grade CACE student from Pleasant View, as the most improved student in behavior strategies. Mrs. Kennebeck then introduced Diana Holcer, whom recognized Cheyenne Brown and Adenia Tolle. The two CACE students created a video in their cultural awareness course that starred CACE and BMP students and supported the students' ability to stand up for themselves and finish school. Those gathered watched the video and following that, Mrs. Westphal presented Ethan O'Neal, Cheyenne Brown and Adenia Tolle with certificates of achievement.

Dr. Barnes then introduced FFA Adviser Leda Schreiner, whom presented the members of the Chillicothe FFA Chapter's Ag Issues Team including Jozie Reeter, Hailey Seeley, Hallee Jones, Haelee Shady, Colby Ruoff, Zach Quinn and Derek Eckert. The students presented a skit that featured a debate on whether a ban on horse slaughtering should be passed.

REPORT TO BOARD

Maintenance, Facilities and Custodial Services

Transportation

Evaluation of Teachers

The Board reviewed the Reports to the Board. Mr. Bone moved to approve the Reports to the Board. Mr. Skoglund second. All were in favor. Motion carries, 5-0.

OLD BUSINESS

Consider Board Policies – Second Reading: The Board reviewed suggested MSBA policy updates. Mrs. Westphal advised that the policies will be read one more time during the regular April meeting followed by Board action.

NEW BUSINESS

Consent Agenda: Mr. Bone moved to approve the Consent Agenda. Mr. Skoglund second. All were in favor. Motion carries, 5-0. Items on the Consent Agenda were:

- Minutes of the February 18, 2014 regular meeting.
- Payment of Bills totaling \$288,192.09
- Fund II Transfer in the amount of \$238,278.98

Finance Report: Dr. Barnes presented the Board the General Ledger and Monthly Finance Report for the month ending February 2014. Also included for comparison was the Monthly Finance Statement from February 2013. Ending balances for each fund as of February 2014 were as follows:

Fund 1	\$7,427,920.38
Fund 2	\$0.00
Fund 3	\$207,837.34
Fund 4	<u>\$12,181.58</u>
Total:	\$7,647,939.30

The Chillicothe R-II Investments and bank accounts balances as of February 28, 2014, were shown as follows:

- Now Checking Account - \$8,745,406.37 (*Total All General Funds*)
- Employee Health Care and Flex Care Funds \$122,511.13

Dr. Barnes gave the Board an update on the District's financial progress. He said Board action on any increase in staff salaries and/or health insurance premiums will likely occur during the regular May Chillicothe R-II Board meeting.

Consider Lawn Mowing Bids: Mr. Ruse told the Board the District advertised for bids for mowing services for the 2014-2015 school year and the three bids were received including:

- G & P Custom Mowing - \$1,200
Gerry and Pam Gabel
Chillicothe, MO
- Griffin's Mowing & Landscaping - \$1,275
William Griffin
Chillicothe, MO
- Elite Lawns - \$1,870
Kim Snider
Chillicothe, MO

Mr. Ruse recommended the Board approve the bid submitted by G & P Custom Mowing for \$1,200. Mr. Skoglund moved to approve the bid of \$1,200 for mowing services for the Chillicothe R-II school year submitted by G & P Custom Mowing. Mr. Bone second. All were in favor. Motion carries, 5-0.

Consider Litton Agri-Science Center Concrete bids: Dr. Barnes told the Board that four companies submitted bids for the Litton Agri-Science Center parking lot expansion project which will be initially paid for by the Chillicothe R-II School District. However, he noted that the Litton Foundation will reimburse the district all funds needed for the project. Bids received for the project included:

- Copeland Development & Construction Co., Inc. - \$157,651
- Irvinbilt Constructors, Inc. - \$199,700
- Case Contracting, LLC - \$158,690
- C & R Concrete - \$152,900

Dr. Barnes recommended the Board approve the bid submitted by C & R Concrete of \$152,900. Mr. Skoglund moved to approve the bid of \$152,900 submitted by C & R Concrete. Mr. Bone second. All were in favor, motion carried, 5-0.

Consider Beverage Vendor Extension: Dr. Barnes told the Board that the District's Pepsi Beverage contract is up for extension. He recommended the Board extend the contract for another five years. He noted that the current contract is actually expired and thus the acceptance of the proposed contract will place the current year (FY14) as the first year of the five-year contract. He told the Board that Pepsi donated \$25,000 to the stadium project to be collected over a five-year period. This is Pepsi's second year of that agreement. Once paid in full, Pepsi has promised to donate to the athletic department, \$2,000

annually. Mr. Leamer moved to approve the extension of the beverage contract through the 2018-2019 school year. Mr. Skoglund second. All were in favor. Motion carries, 5-0.

Consider UBS Contract: Dr. Barnes told the Board that The Robert and Helen Smith Trust was established many years ago to award scholarships to post-secondary GRTS students. He said that currently there is approximately \$234,000 in the Trust, which has been marginally invested since its beginning. After contacting UBS Financial Services, Inc., Dr. Barnes said the company has a plan to maximize interest earned on the investment and has supplied a contract for Board consideration. There was a discussion. Mr. Leamer moved to table the agenda item and recommended the management of the trust fund be put out to bid. Mr. Skoglund second. All were in favor. Motion carries, 5-0.

Consider Bus Purchase for FY15: Jim Ruse said the District received two bus bids. They were:

- Central States Bus Sales, Inc. - \$88,450
Blue Bird
Fenton, MO 63026
Specs met
- Thomas Bus Sales - \$86,259
Thomas
Bonner Springs, KAN
Specs not met

Mr. Ruse recommended the Board approve the bid submitted by Central States Bus Sales, Inc. Dr. Barnes told the Board the purchase would be a lease-purchase over a five year period. Mr. Turner moved to approve the bid of \$88,450 submitted by Central State Bus Sales, Inc. Mr. Skoglund second. All were in favor. Motion carries, 5-0.

Consider Policy JECB-AP Revision – Accepting Foreign Exchange Students: Dr. Barnes said the District is experiencing a growing number of people and agencies wanting to place foreign exchange students in school. He recommended several revisions to the Administrative Procedure dealing with the acceptance of foreign exchange students. Mr. Turner moved to approve the revision to JECB-AP as presented by Dr. Barnes. Mr. Bone second. All were in favor. Motion carries, 5-0.

Consider Dark Fiber Technical Service Agreement: Mr. Ruse told the Board that the service agreement for the District's fiber communications connection needs to be renewed and 75 percent of the cost will be reimbursed to the District through the E-Rate program. He directed the Board's attention to the proposed five-year and ten-year contract with Zito Business. There was a discussion. Mr. Turner moved to approve a five-year agreement with Zito Business for a fee of \$4,380 a month. Mr. Skoglund second. All were in favor. Motion carries, 5-0.

Consider Job Descriptions: Dr. Barnes recommended the Board approve the submitted job descriptions for school secretaries, transportation dispatcher, GRTS Office Manager, GRTS Administrative Assistant, District Bookkeeper, Payroll/Benefits Administrator and Central Office secretary. Mr. Turner moved to approve the job descriptions as presented. Mr. Skoglund second. All were in favor. Motion carries, 5-0.

Set Special Meeting Date: Dr. Barnes recommended the Board set a noon special executive session meeting in early April for the purpose of hiring personnel. There was a discussion. Mr. Skoglund moved to set a special executive session meeting for April 9, 2014 at noon at the Administrative Offices for the purpose of hiring personnel. Mr. Bone second. All were in favor. Motion carries, 5-0.

Consider Staff Benefits: Dr. Barnes recommended the Board consider a change in the Board-Paid Life Insurance benefit for staff because, with the change in broker and carrier, the District's employees participating would experience a savings for additional voluntary life insurance and the chance to purchase up to \$200,000 life insurance guaranteed without any pre-existing conditions or health survey of insurability, at the initial sign-up. Also, he said, coverage can be purchased for a spouse beyond age 69 that is not allowed under the current plan. There was a discussion. Mr. Skoglund moved to change the Board-Paid Life Insurance benefit for staff to UNUM effective July 1, 2014. There was a discussion. Motion died for lack of a second. Mr. Turner moved to table the issue and ask for bids for Portfolio Management Service of the Robert A. Smith and Helen R. Smith Trust. Mr. Bone second. All were in favor. Motion carried, 5-0.

ADMINISTRATIVE/BOE COMMITTEE REPORTS

The Board reviewed the reports submitted.

PUBLIC COMMENT

Mrs. Westphal asked if there was any public comment. There was no public comment.

MOTION TO ENTER EXECUTIVE SESSION

Mrs. Quinn moved to enter executive session as provided under Missouri Revised Statute, 610.021 for the purpose of employing, discussing and evaluating personnel, discussing real estate, legal and student matters. Mr. Skoglund second. There was a roll call vote. Mrs. Westphal, yea; Mr. Skoglund, yea; Mr. Bone, yea; Mr. Leamer, yea; Mr. Turner, yea. Mrs. Quinn, yea. Motion carries, 6-0.

Robin Westphal, President

Laura Schuler, Secretary