

CHILLCOTHE R-II SCHOOL DISTRICT

Members:

David Meneely- President
Robin Westphal-Vice President
Shawn Skoglund-Treasurer

Michael Leamer-Member
Paul Thomas-Member
Jason Bone-Member
Brent Turner-Member

Regular Open Meeting April 16, 2013

The Board of Education of the Chillicothe R-II School District held a regular open meeting at the Administrative Office, 1020 Old Highway 36, West, in the City of Chillicothe, state of Missouri on Tuesday, April 16, 2013 at 6:30 p.m.

Members present: Mr. Meneely, Mrs. Westphal, Mr. Skoglund, Mr. Thomas, Mr. Bone and Mr. Turner.

Also present: Dr. Roger Barnes, Jim Ruse, Ron Wolf, Jayme Caughron, Jamie Sullivan, Sonja Daley, Misty Scott, Rylin Scott, Steven Scott, Karie Black, members of Boy Scout Troop 121, Chuck Haney, Jaydin Kohl, Courtnie Cranmer, Karen Dixon, Deborah Hardie, Billie McGraw, Abby Smith, Lee Caughron, Patricia Howard, Donna Good, Coleta McWilliams, Philip Pohren, Debby Perry, Gery Gabel, Pam Gabel, Steve Haley, Melanie Rucker, Shaylee Rademacher, Brian Sherrow, Pam Brobst, Kathy DeBoer, Anne McKiddy, Terry Mammen, Roger Wolf, Robin Quinn, Austin, Buckner, C-T; Tom Tingerthal, KCHI; and Laura Schuler.

CALL TO ORDER/PLEDGE OF ALLIGIENCE

Mr. Meneely called the meeting to order and led those gathered in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Meneely asked the Board for a motion to approve the agenda. Mr. Skoglund moved to approve the agenda. Mrs. Westphal second. All were in favor. Motion carries 5-0.

WELCOME

Mr. Meneely welcomed those in attendance and announced the Public Comments would be taken following Student Recognition.

RECOGNITION

Students: Dr. Barnes introduced Pam Fetter, who reported on the various programs offered at Garrison School and at the Pink House and the teachers and staff who work in those buildings. Mrs. Fetter introduced Patricia Howard, who spoke about reading and how important reading is in terms of early childhood education. Mrs. Howard introduced Jaydin Kohl, Rylin Scott and Faith Parrick-Refro as students enrolled at Garrison School. All received certificates from Mr. Meneely.

Dr. Barnes then introduced Brian Sherrow, who introduced Quinten Lewis, a high school student, who was unable to attend and be recognized at a previous meeting. Quinten Lewis told the Board of a science project that he will be presenting at the Intel International Science and Engineering Fair.

Dr. Barnes introduced Jayme Caughron, who presented two students from the Grand River Technical School for Board recognition: Keara Hopper, a senior in Health Science Tech; and Jeremiah Dana, a junior in the welding program. Both GRTS students received certificates of recognition from Mr. Meneely

PUBLIC COMMENT

Mr. Meneely asked if anyone had any public comment to make. There was no Public Comment

REPORT TO BOARD

Vocational Programs

Effectiveness/Participation Rates of Student Activities

Behavior Management Program

Support Staff Program Evaluation

Preschool

Parents As Teachers

The Board reviewed the above Board reports. Mr. Skoglund moved to approve all of the above reports. Mr. Thomas second. All were in favor. Motion carries 5-0.

OLD BUSINESS

There was no Old Business

REORGANIZATION OF THE BOARD

Motion to 'Sine Die': Mr. Turner moved to "Sine Die". Mrs. Westphal second. All were in favor. Motion carries 5-0.

Oath of Office: Laura Schuler administered the Oath of Office.

Election of Officers: Dr. Barnes asked the Board for a nomination for Board president. Mr. Thomas moved to nominate **Robin Westphal** as **Board President**. Mr. Skoglund second. Dr. Barnes asked if there were any additional nominations for Board President. Seeing none, he asked for a motion that nominations cease and that the nomination be approved by acclamation. Mr. Skoglund moved that nominations cease and that the nomination be approved by acclamation. Mr. Turner second. All were in favor. Motion carries 5-0.

Mrs. Westphal asked the Board for a nomination for Board Vice President. Mr. Thomas moved to nominate **Mr. Shawn Skoglund** as **Board Vice President**. Mr. Turner second. Mrs. Westphal asked if there were any additional nominations for Board Vice President. Seeing none, she asked for a motion that nominations cease and that the nomination be approved by acclamation. Mr. Turner moved that nominations cease and that the nomination be approved by acclamation. Mr. Bone second. All were in favor. Motion carries 5-0.

Mrs. Westphal asked the Board for a nomination for Board Treasurer. Mr. Skoglund moved to nominate **Mr. Jason Bone** as **Board Treasurer**. Mr. Turner second. Mrs. Westphal asked if there were any additional nominations for Board Treasurer. Seeing none, she asked for a motion that nominations cease and that the nomination be approved by acclamation. Mr. Skoglund moved that nominations cease and that the nomination be approved by acclamation. Mr. Turner second. All were in favor. Motion carries 5-0.

Mrs. Westphal asked the Board for a nomination for Board Treasurer. Mr. Bone moved to nominate Mrs. **Laura Schuler** as **Board Secretary**. Mr. Turner second. Mrs. Westphal asked if there were any additional nominations for Board Treasurer. Seeing none, she asked for a motion that nominations cease and that the nomination be approved by acclamation. Mr. Skoglund moved that nominations cease and that the nomination be approved by acclamation. Mr. Thomas second. All were in favor. Motion carries 5-0.

Mrs. Westphal then presented Mr. Meneely with a plaque in appreciation of his years of service to the Board and his year of service as Board president. She thanked Mr. Meneely for his wisdom, calmness and help to the Board and the District. The crowd applauded. Mr. Meneely accepted the plaque and thanked the District and the Board for the opportunity to serve as Board President and as a Board member over the years. In parting, Mr. Meneely wished the District good test scores and healthy budgets.

Mr. Meneely exits the meeting.

Members of the Reorganized Board are:

Robin Westphal - President
Shawn Skoglund -Vice President
Jason Bone - Treasurer

Michael Leamer - Member
Paul Thomas - Member
Brent Turner - Member
Robin Quinn - Member

NEW BUSINESS

Consent Agenda: Mr. Skoglund moved to approve the Consent Agenda. Mr. Bone second. All were in favor. Motion carries 5-0. Items on the Consent Agenda were:

- **Minutes** from the March 19, 2013 Regular Open Meeting.
- **Payment of Bills** for March 2013 totaling: \$309,565.80
- **Fund II Transfer** – \$109,792.48

Finance Report: - Dr. Barnes presented to the Board the General Ledger and Monthly Finance Report for the month ending March 2013. Also included for comparison was the Monthly Finance Statement from March 2012. Ending balances for each fund are as follows:

Fund 1	\$7,571,437.92
Fund 2	\$0.00
Fund 3	\$220,044.06
Fund 4	<u>\$ 3,726.41</u>
Total:	\$7,795,208.39

The Chillicothe R-II Investments and bank accounts balances as of March 31, 2013, were shown as follows:

- Now Checking Account - \$8,048,451.48 (*Total All General Funds*)
- Employee Health Care and Flex Care Funds \$181,557.76

Dr. Barnes presented the Board with three possible budget scenarios for fiscal year 2013-14. The scenarios showed fund balances at the end of the fiscal year to be 28.32 percent, 27.50 percent, and 25.39 percent. (*To view these scenarios, please see the Custodian of Records.*) There was a discussion.

Chillicothe Salary and Welfare Committee Report: Dr. Barnes introduced Pam Gabel, a representative of the Salary and Welfare Committee. She presented the committee's proposal for staff salary and benefits for the upcoming year. The proposal called for allowing for vertical movement and adding \$1,000 to Base Salary A, which would amount to a 5.1 percent increase. She thanked Mrs. Westphal and Mr. Bone for attending the recent Salary and Welfare Committee meeting, and Dr. Barnes for gathering the District financial figures the committee needed to make its recommendation.

Discussion of Contracted Food Service: Dr. Barnes told the Board that the District is currently out to bid for contracted food service. He noted that bids are due to the Administrative Office by noon on May 7, 2013. He said that three companies were represented at the pre-bid conference: Lunchtime Solutions; Opaal, and Southwest Food Service Excellence. There was a discussion.

Middle School Athletic Coop Request: Dr. Barnes recommended the Board approve the renewal of the coop agreement with Bishop Hogan Memorial School for football, volleyball and wrestling. Dr. Barnes said that fee structure will be set at next month's board meeting. Mr. Turner moved to approve the renewal of the coop agreement with Bishop Hogan Memorial School for football, volleyball and wrestling for the 2013-2014 school year. Mr. Thomas second. Motion carries, 4-0-1, with Mr. Skoglund abstaining.

District Mowing Bids: Dr. Barnes told the Board that the District received one bid for mowing services for the 2013-14 school year. Mr. Ruse recommended the Board approve the bid submitted by Griffin's Mowing Services, which is very similar to the bid submitted and approved for the 2012-13 school year. Mr. Turner moved to approve the bid submitted by Griffin's Mowing Services. Mr. Skoglund second. All were in favor. Motion carries 5-0.

Sale of Surplus Equipment: Dr. Barnes informed the Board that, having met with representatives of various auction agencies, he is recommending the District utilize Sewell Online Auction Service because there is less prep work, a lower commission and no weather concerns. He estimated that the auction will be worked into the Sewell schedule that will be near the end of the school year. Mr. Skoglund moved to approve utilizing Sewell Online Auction Service to sell District surplus property. Mr. Turner second. All were in favor. Motion carries 5-0.

Declare Surplus: Dr. Barnes presented the Board with additional technology items to declare as surplus (*to view list, see Custodian of Records*), along with seven salvage cars which will be repaired by the Auto Collision Repair class at the Grand River Technical School. He explained the additional technology items will be included in the online auction. The cars, though will be offered for sale at public auction on June 4, 2013. The 2012-13 Salvage cars were:

- A 2009 Toyota Camry LE, 61,700 miles
- 2008 Chevy Cobalt, 20,400 miles
- 2008 Ford Escape, 56,000 miles
- 2007 Ford Edge FWD, 62,700 miles
- 2005 Kia Sorento, 56,500 miles
- 2004 Grand Marquis, LS, 50,000 miles
- 2003 Jeep Liberty Sport, 65,500 miles

Mr. Thomas moved to approve all of the above cars as surplus property. Mr. Bone second. All were in favor. Motion carries 5-0.

Mr. Skoglund moved to approve all technology items listed as surplus property. Mr. Thomas second. All were in favor. Motion carries 5-0.

Special Meeting Date Consideration: Dr. Barnes recommended the Board meet prior to the regular May meeting to approve a list of 2013 graduates, finalize hirings and addressing miscellaneous items. Mr. Skoglund moved to set a special meeting of the Board for Monday, May 13, 2013 at noon. Mr. Turner second. All were in favor. Motion carries 5-0.

Consider MPER MU Fellows Agreement: Dr. Barnes told the Board that the District has the opportunity to have MU Fellows for the 2013-14 school year. The MU Fellows will be located at Central Elementary, Chillicothe Middle School, and Chillicothe High School. The cost would be \$19,060 per Fellow and there would be four MU Fellows. If the Board approves having Fellows next year, the District would experience a one-year financial gain of approximately \$31,000. He recommended that the Board approve entering into the contractual agreement with the Missouri Partnership for Educational Renewal for the MU Fellows program. Mr. Thomas moved to enter into a contractual agreement with the Missouri Partnership for Educational Renewal for the MU Fellows program. Mr. Skoglund second. All were in favor. Motion carries 5-0.

Consider Grant: Dr. Barnes recommended the Board approve a grant application submitted by Terria Cox, third grade teacher, for a 2013 Elmer's Teacher Tool Kit Grant that requires no matching grant from the District. Mr. Skoglund moved to approve the grant application. Mr. Bone second. All were in favor. Motion carries 5-0.

Administrative/BOE Committee reports: The Board reviewed the reports submitted by R-II Administrators.

Correspondence: Mrs. Westphal noted the correspondence received from Karen Haak, Honor Council Chairman. The notice, addressed to Dr. Barnes, announced that the Chillicothe High School Student Council has been awarded the Missouri Association of Student Councils Gold Award.

PUBLIC COMMENT

Mrs. Westphal asked those in attendance if anyone had any public comment to make. Pam Brobst thanked the Board, on behalf of Bishop Hogan Memorial School, for renewing the middle school athletic coop agreement.

A leader for Boy Scout Troop 121 addressed the Board and noted that members of the Troop were present to earn merit badges and/or rank advancement.

MOTION TO ENTER EXECUTIVE SESSION

Mr. Skoglund made a motion to enter into executive session as provided under Missouri Revised Statute, 610.021.03 for the purpose of employing, discussing and evaluating personnel, discussing real estate, student and legal matters. Mr. Bone second. A roll call vote was held. Mrs. Westphal – yea. Mr. Skoglund – yea. Mr. Bone – yea. Mr. Thomas – yea. Mr. Turner – yea. Mrs. Quinn – yea. Motion carries 6-0.

Robin Westphal, President

Laura Schuler, Secretary