

CHILlicothe R-II SCHOOL DISTRICT

Members:

Robin Westphal - President
Jason Bone -Vice President
Brent Turner - Treasurer

Michael Leamer - Member
Paul Thomas - Member
Robin Quinn - Member
Pat Jones - Member

Regular Open Meeting
April 20, 2015

The Board of Education of the Chillicothe R-II School District held a regular open meeting at the Litton Agri-Science Learning Center, 10865 LIV 235, state of Missouri on Monday, April 20, 2015 at 6:30 p.m.

Members present: Ms. Westphal, Mr. Bone, Mr. Turner, Mr. Leamer, Mr. Thomas, Mrs. Quinn, and Mr. Jones.

Also present: Dr. Roger Barnes, Jim Ruse, Adam Wolf, Cynthia Blake, John Blake, Elizabeth Jarrett, Cody Munson, John Brown, Nicole Young, Robert, Janet and Dylan Branson, Amanda, Donnie and Angie Ewing, Mandy Ewing, Carolyn Burke, Karie Black, Heath Cook, Dillon Cook, Jenny Cook, Morgan Clifton, Shelby Leakey, Courtney Clifton, Taylor Leakey, Vicky Duckworth, Becky Griffin, Bill Griffin, Emma Griffin, Zach Parks, Cassity Harris, Anthony Hinnen, Cody Paris, Jenni McDonald, Ike Holland, Noah Holland, Jeremy Maudlin, Cathy Maudlin, Colton Maudlin, Tom, Amy and Tristen Creason, Colby Ruoff, Aaron Baker, Riley Horton, Terry Mammen, Pam and Steve Miller, Brent Campbell, Courtney Slattery, Abby Smith, Ralph, Linda and Gary Hacker, Zach Hacker, the Gilliam Family, Megan Gilliam, Don Regan, Bill Shaffer, Matt Shaffer, Janice Shaffer, Steve Haley, Tim Cool, Ryan Livingston, Melanie Rucker, Philip Pohren, Brian Sherrow, Jenna Contello, Mason Hayward, Cade Snyder, Chuck Horton, Susan Finlayson, Brittany Tutt, C-T; Tom Tingerthal, KCHI; and Laura Schuler.

CALL TO ORDER

Ms. Westphal called the meeting to order at 6:30 p.m.

WELCOME, PLEDGE OF ALLEGIANCE AND PUBLIC COMMENT

Ms. Westphal welcomed those in attendance and led those gathered in the Pledge of Allegiance. She then asked if there was any Public Comment. There was no Public Comment.

RECOGNITION

CHS Students: Dr. Barnes introduced Brian Sherrow. Mr. Sherrow introduced Noah Holland, who was recently selected an "Honorable Mention" student in the 2015 Missouri Scholars 100, a statewide program that honors 100 of Missouri's top academic students in the graduating class of 2015. Mr. Sherrow also recognized the following students for earning honors in fall and winter sports: Whitney Clampitt, Mason Hayward, Cade Snyder, Matthew Shafer, Aaron Baker, Robert Parkey and Nate McKiddy. Tim Cool, head boys basketball coach, was also recognized for being named as the Medial All District Class 3 Coach of the Year.

APPROVAL OF AGENDA

Ms. Westphal asked for a motion regarding approval of an agenda regarding the addition of Item H, Consider Land Purchase for GRTS Building Trades Home. Mr. Leamer moved to approve the agenda as presented with the addition of Item H. Mr. Thomas second. All were in favor. Motion carries, 6-0.

RECOGNITION

GRTS Students: Dr. Barnes introduced Adam Wolf. Mr. Wolf presented the following Grand River Technical Students who have shown outstanding commitment to career and technical education, outstanding work ethic, technical skills, academic achievement, attendance and overall leadership abilities: Dylan Branson, Riley Horton, Colby Ruoff, Tristen Creason, Megan Gilliam, Dillon Cook, Brent Campbell, Jeremy Maudlin, Morgan Clifton, Mandy Ewing, Ridge Maasdam, Cody Paris, Zach Hacker, Emma Griffin, Jenna Contello and Elizabeth Jarrett. All students present received a certificate of recognition from Mrs. Westphal.

Ms. Westphal then asked those gathered to observe a moment of silence for former Chillicothe R-II Board of Education member, John Cook, who served for 16 years on the Chillicothe R-II Board of Education and passed away Saturday, April 18, 2015. There was a moment of silence.

REPORTS TO BOARD

Ms. Westphal noted that there were several Reports to the Board. She asked if there were any questions or discussing regarding them. Seeing none, she asked for a motion regarding the Reports. Mr. Bone

moved to approve the Reports to the Board as submitted. Mr. Thomas second. All were in favor. Motion carries, 6-0. The following Reports to the Board were approved:

- Vocational Programs
- Effectiveness/Participation Rates of Student Activities
- Behavior Management Program
- Support Staff Program Evaluation
- Preschool
- Parents as Teachers
- Bus Ridership and Inspection.

OLD BUSINESS

Consider Board Policies, (second reading): Ms. Westphal directed the Board members to the 2015A MSBA Suggested Policy Updates that were slated for a second reading. The Board then discussed the following MSBA-Suggested Policy Updates/Revisions:

- BF – School Board Policy Process
- CB – School Superintendent
- FEF – Construction Contracts Bidding and Awards
- GBCA – Staff Conflict of Interest
- GBCBC – Staff Absences and Tardiness
- GCBDA – Professional Staff Short-Term Leaves
- GCPB – Resignation of Professional Staff Members
- GCPD – Suspension of Professional Staff members
- GCPE – Termination of Professional Staff Members
- GCPF – Renewal of Professional Staff Members
- GDBDA – Support Staff Leaves
- GDPD – Nonrenewal, Suspension and Termination of Support Staff
- IGBCB – Programs for Migrant Students
- IGDA – Student-Initiated Group Use of District Facilities
- IKFB – Graduation Exercises
- JECA – Admission of Students
- JGCD – Administration of Medications to Students

REORGANIZATION OF THE BOARD

Certify Election Results: There were no election results to certify.

Motion to “Sine Die: Ms. Westphal asked for a motion to “Sine Die.” Mr. Leamer moved to “Sine Die.” Mr. Thomas second. All were in favor. Motion carries, 6-0.

Administer Oath of Office: Laura Schuler administered the Oath of Office to Mr. Allan Brent Turner and Mr. Paul Richard Thomas, both of whom will serve three more years on the Board.

Election of Officers: Dr. Barnes asked for a nomination for Board President. Mr. Leamer moved to elect **Jason Bone** as **Board President**. Mr. Thomas second. Dr. Barnes asked for any additional nominations for Board President. Seeing none, he called for a vote. All were in favor. Motion carries, 6-0.

Mr. Bone presented a Plaque of Appreciation to Ms. Westphal, and thanked her for her years of service as Board President (from 2013-2015).

Mr. Bone asked for a motion for Board Vice President. Mr. Leamer moved to nominate **Brent Turner** as **Board Vice President**. Mr. Turner second. Mr. Bone asked for any additional nominations for Board Vice President. Seeing none, he called for a vote. All were in favor. Motion carries, 6-0.

Mr. Bone asked for a motion for Board Treasurer. Mr. Leamer moved to nominate Robin Quinn. Mrs. Quinn declined the nomination. There was a discussion. Mr. Turner moved to nominate **Pat Jones** as **Board Treasurer**. Mr. Thomas second. Mr. Bone asked if there were any other nominations for Board Treasurer. Seeing none, he called for a vote. All were in favor. Motion carries, 6-0.

Mr. Bone asked for a motion for Board Secretary. Mr. Leamer moved to **nominate Laura Schuler** as **Board Secretary**. Mr. Thomas second. Mr. Bone asked if there were any other nominations for Board Secretary. Seeing none, he called for a vote. All were in favor. Motion carries, 6-0.

Members of the reorganized Board are:

Jason Bone - President
Brent Turner - Vice President
Pat Jones - Treasurer

Michael Leamer - Member
Paul Thomas - Member
Robin Westphal – Member
Robin Quinn - Member

NEW BUSINESS

Consent Agenda: Mr. Bone asked for a motion regarding the Consent Agenda. Ms. Westphal moved to approve the Consent Agenda as presented. Mr. Leamer second. All were in favor. Motion carries, 6-0. Items on the Consent Agenda were:

- Minutes from the regular March 17, 2015 and special April 8, 2015 meetings.
- Payment of Bills totaling: \$372,580.84
- Fund II Transfer: There was no Fund II Transfer.

Architect Report: John Brown and Nicole Young, of Hollis-Miller Associates, gave a presentation regarding the findings from the latest Community Forum on the District's facility needs and subsequent bond issue planned for the spring of 2016. There was a discussion.

Finance Report: Dr. Barnes presented the Board the General Ledger and Monthly Finance Report for the month ending March 31, 2015. Also included for comparison was the Monthly Finance Statement from March 2014. Ending balances for each fund as of March 31, 2015 were as follows:

Fund 1	\$ 6,918,251.23
Fund 2	\$ (184,378.10)
Fund 3	\$ 269,140.72
Fund 4	\$ <u>123,251.41</u>
Total:	\$ 7,126,265.26

Dr. Barnes provided the Board with the general principles he is using to calculate state funding for the 2015-16 budget. He noted that he will meet with the Salary and Welfare committee on April 28, 2015. He also noted that, while the employee health care fund has remained steady for the past three months, he has learned of less expensive health insurance premiums through Employee Health Care Consortiums, so has decided to ask the District's broker to shop the market as well as place out to bid the District's employee health care agents/providers.

The Chillicothe R-II Investments and bank accounts balances as of March 31, 2015, were shown as follows:

- Now Checking Account: \$7,219,040.54 (Total All General Funds)
- Total Employee Health Care Funds: \$257,960.90

Consider Snow Removal Agreement Extension: Dr. Barnes said that Aaron Minnick and David Figg, whom have provided snow removal services to the District over the last two years, have asked for an extension on their contract for a one year or multi-year extension. Dr. Barnes recommended the Board approve a one year extension to the existing contract with the rate remaining the same as in the past two years for the following locations: High School, Middle School and the Grand River Technical School. Mr. Bone asked for a motion regarding the snow removal agreement extension. Ms. Westphal moved to approve a one year extension with Aaron Minnick and David Figg for snow removal services for the High School, Middle School and Grand River Technical School. Mr. Thomas second. All were in favor. Motion carries, 6-0.

Consider Field House Door Bids: Mr. Ruse told the Board that two bids were received for the replacement of the front doors to the Field House at the Middle School. The bids were as follows:

- Custom Glass, LLC, 419 Washington Street, Chillicothe - \$15,905
- Sargent's Glass Co., Inc., 122 Wilson Street, Chillicothe - \$15,975

Because the bids were only \$70 apart and Mr. Ruse said the design of the doors submitted with the Sargent's Glass Co., Inc., bid was more aesthetically appealing, he was recommending the bid submitted by Sargent's Glass Co., Inc. There was a discussion. Mr. Bone asked for a motion regarding the bid for replacement of the Field House Doors. Mr. Leamer moved to approve the bid with Custom Glass, LLC. There was a discussion. Ms. Westphal second. All were in favor. Motion carries, 6-0.

Declare GRTS Surplus – Building Trades House: Dr. Barnes told the Board that the Building Trades class is in the final stages of finishing the house they are building at 2050 Lakeview Drive. Once completed, an open house is planned and an auction date will be set. The building lot must also be paid for when the house is sold. He recommended the house be listed as surplus property so it may be sold.

Auto Collision Vehicles – Dr. Barnes also told the Board that several of the Auto Collision vehicles are completed, have been inspected by the State, and are ready for auction with a date to be set at the May Board of Education Meeting. He recommended they be declared as surplus property. Mr. Turner moved to list the following items as surplus property:

- Building Trades House at 2050 Lakeview Drive, Chillicothe, MO
- 2012 Chevrolet Cruze LTZ RS
- 2011 Dodge Avenger
- 2011 Honda Accord
- 2009 Jeep Liberty
- 2009 Chevrolet Impala LT
- 2007 GMC Sierra SLE Texas Edition
- 2006 Cadillac DTS

Mr. Thomas second. All were in favor. Motion carries, 6-0.

Special Meeting Date Consideration: Dr. Barnes told the Board that it will need to set a meeting date to approve graduates, finalize hiring's, discuss the graduation ceremony and approve a preliminary salary schedule along with any other miscellaneous items that may be necessary. There was a discussion. Mr. Turner moved to set a special Board meeting date of May 11, 2015 at 12 p.m. at the Administrative Offices, Mr. Thomas second. All were in favor. Motion carries, 6-0.

Consideration of Land Purchase for Building Trades Home: Dr. Barnes recommended the Board approve the purchase of a lot in Lakeview Estates for the Building Trades class to construct a house during the 2015-16 school year. The lot Dr. Barnes recommended is located at Parcel A, Lot 21, of Lakeview Estates at Green Hills, Subdivision No. 1, a Subdivision to the City of Chillicothe, MO, as shown by the recorded plat of said subdivision in Plat book 3, at Page 66, Recorder of Deeds of Livingston County MO. The purchase price of \$25,650 is to be paid at the time the residence to be built on the premises is sold by the District. Mr. Turner moved to approve the purchase of the lot at Parcel A, Lot 21, of Lakeview Estates at Green Hills, Subdivision No. 1. Mr. Thomas second. All were in favor. Motion carries, 6-0.

ADMINISTRATIVE/BOE COMMITTEE REPORTS

Mr. Bone directed the Board to the submitted Administrative reports and Upcoming Dates of Notice. There was a discussion with Susan Finlayson regarding items the Curriculum Report.

CORRESPONDENCE

Missouri Scholars 100: Mr. Bone noted that the Board had received a written notice from the Missouri Association of Secondary School Principals regarding Noah Holland's selection as a Honorable Mention student in the 2015 Missouri Scholars 100.

Honor Council Committee of Missouri Association of Student Councils: Mr. Bone said the Board has received notification that the Chillicothe High School Student Council has been awarded the Missouri Association of Student Councils Gold Award.

Missouri Art Education Association: Mr. Bone told of the notice from Tina Hyde, MAEA President-Elect regarding her appreciation of Ms. Susan Elson and her work in contributing to the production of the organization's spring conference.

PUBLIC COMMENT

Mr. Bone asked if any of those gathered had any Public Comment to make. There was no Public Comment.

MOTION TO ENTER EXECUTIVE SESSION

Mrs. Quinn moved to enter Executive Session as provided under Missouri Revised Statute, 610.021, for the purpose of employing, discussing and evaluating personnel, discussing real estate, student and legal matters. Ms. Westphal second. A roll call vote was held. Mr. Bone – aye; Mr. Turner – aye; Mr. Jones – aye; Mr. Leamer, aye; Mr. Thomas, aye; Ms. Westphal, aye; and Mrs. Quinn, aye. Motion carries, 7-0. Board enters Executive Session at 8:30 p.m.

Jason Bone, President

Laura Schuler, Secretary