

CHILlicothe R-II SCHOOL DISTRICT

Members:

Paul Thomas-President
David Meneely-Vice President
Robin Westphal-Treasurer
Brent Turner-Member

Michael Leamer-Member
Shawn Skoglund-Member
Jason Bone-Member

Regular Meeting June 19, 2012

The Board of Education of the Chillicothe R-II School District held a regular open meeting at the Chillicothe R-II Administrative Offices, in the City of Chillicothe, State of Missouri, on Tuesday, June 19, 2012 at 6:30 p.m.

Members Present: Mr. Meneely, Mrs. Westphal, Mr. Skoglund, Mr. Leamer, Mr. Thomas, Mr. Bone and Mr. Turner.

Also Present: Superintendent Dr. Roger Barnes, Jim Ruse, Pam Brobst, Phillip Pohren, Melanie Rucker, Steve Haley, Brian Sherrow, Roger Wolf, Jayme Caughron, Pam Fetter, Randy Dean, KCHI; Drew VanDyke, C-T and Laura Schuler.

CALL TO ORDER

Mr. Meneely called the public meeting to order at 6:30 p.m.

APPROVAL OF AGENDA

Mr. Meneely made a motion to approve the agenda as presented. Mr. Skoglund second. All were in favor. Motion passed 6-0.

WELCOME, PUBLIC COMMENT & RECOGNITION

Mr. Meneely welcomed those in attendance and asked those gathered if they would like to make a public comment. There was no public comment.

REPORT TO BOARD

Professional Development Committee Report
Summer School Report
Media Center Reports
Bus Inspection & Transportation Report
Behavior Management Program
Dual Credit Program
Retention and Attendance
Assessment of Student Attitudes and Interest
At Risk/Gifted
Follow-up Studies of Graduates
Follow-up Studies of Vocational Graduates
Suspension and Expulsion Data
Drop Out and Recovery Program

Mr. Meneely asked the Board if there were any comments. There were no comments.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Consent Agenda – Mrs. Westphal moved to approve the Consent Agenda. Mr. Skoglund second. All were in favor. Motion carried 6-0. Items listed under the Consent Agenda included:

- **Minutes** from the May 15, 2012, and June 14, 2012 open meetings.
- **Payment of Bills** for May 2012 totaling: \$567,003.13.
- **Fund II Transfer** in April 2012 in the amount of \$237,529.89.

Finance Report:

Dr. Barnes presented to the Board the General Ledger and Monthly Finance Report for the month ending May 2012. Also included for comparison was the Monthly Finance Statement from May 2011. Ending balances for each fund are as follows:

Fund 1	\$6,076,429.07
Fund 2	\$0.00
Fund 3	\$730,638.41
Fund 4	<u>\$265,865.44</u>
Total	\$7,072,932.92

The Chillicothe R-II Investments and bank accounts balances as of May 31, 2012, were shown as follows:

Now Checking Account	\$6,552,036.67 (<i>Total All General Funds</i>)
Employee Health Care and Flex Care Funds	\$400,603.10

Consider Board Policies – Third and final review.

Dr. Barnes recommended the Board approve the following MSBA suggested policies :

- Policy GBLB (and Administrative Forms GBLB AF1 & GBLB AF2) – References
- Policy GCPB – Resignation of Professional Staff Members
- Policy GDPB (Version 1) – Resignation of Support Staff Members (Employees Not Under Contract)
- Policy GDPD – Nonrenewal, Suspension, and Termination of Support Staff Members
- Policy GCPE – Termination of Professional Staff Members
- Policy GCPF – Nonrenewal of Professional Staff members
- Administrative Form ADF-AF1 – District Wellness Program

Mr. Leamer moved to adopt all MSBA suggested policies and policy revisions. Mr. Bone second. All were in favor. Motion passes 6-0.

Consider 2012-13 Professional Development Calendar

Dr. Barnes presented the Board with a proposed 2012-13 Professional Development Calendar and recommended the Board approve it. Mrs. Westphal moved to approve the 2012-13 Professional Development Calendar. Mr. Thomas second. All were in favor. Motion passes 6-0. (*To view the approved Professional Development Calendar for 2012-13, please see the Custodian of Records*).

Consider Asphalt Repair & Sealing Bids

Dr. Barnes presented the Board with two bids that were submitted for the Asphalt Repair and Sealing Project planned for the parking lot in front of the Gary Dickinson Performing Arts Center and around the north circle drive at the high school this summer. Two bids were received: One from Tri Lakes Sealing & Striping, LLC, \$24,376.57; and another from APAC, \$46,830. He recommended that the Bid from Tri-Lakes Sealing & Striping, be approved. Mr. Turner moved to approve the bid submitted from Tri Lakes Sealing & Striping, LLC in the amount of \$24,376.57. Mr. Skoglund second. All were in favor. Motion carries 6-0. (*To view the approved bid, please see the Custodian of Records*).

Consider HVAC Bids

Dr. Barnes presented the Board with the two bids submitted for replacing two heating units on the roof of the CMS Field House with two HVAC units. The two bids received were:

- Foster Refrigeration & Electric, Chillicothe: Option 1 – 20 ton RTU's, \$65,065
Option 2 – 25 ton RTU's, \$66,722
- Botts & Tye Air Conditioning Heating, Chillicothe: Option 1 – 20 ton RTU's - \$67,850

Option 2: 25 ton RTU's - \$74,555

Dr. Barnes recommended the bid submitted by Foster Refrigeration & Electric for 2, 25 ton HVAC units for \$65,065. Mr. Bone second. All were in favor. Motion carries 6-0.

Consider Roof Bid

Dr. Barnes presented the Board with one bid that was submitted for the CMS Roof project at the Chillicothe Middle School to be done prior to the start of the 2012-13 school year. The project involves re-roofing the gravel BUR roof over the two-story classrooms building at the CMS and installation of a new roof. The lone bid submitted was from Dean Peyton Contracting Company Inc., Chillicothe, MO, for the total cost of \$80,500. Dr. Barnes said the funds for the project would come from the 2012-13 budget. Mr. Turner moved to approve the bid submitted by Dean Peyton Contracting Company Inc., for \$80,500. Mr. Skoglund second. All were in favor. Motion carries 6-0. (*To view the approved bid, please see the Custodian of Records*).

Declaration of Surplus Property

Dr. Barnes recommended the Board declare the following items as surplus property:

- 35 copies Algebra Concepts ISBN: 0-618-37420-S, 2 teacher's editions and workbooks
- 20 copies of The Developing Child/Glencoe McGraw-Hill ISBN: 0-02-647730-0, plus a teacher's edition
- 24 copies of Business Principals & Management ISBN: 0-538-62466-3
- 34 copies of Intro to Business ISBN: 0538-65688-3
- 60 copies of Keyboarding & Information Processing
- 27 copies of Microsoft Works ISBN 1-879233-43-6
- 25 of a variety of single copies of textbooks and books
- 1997 Ford pick-up bed

Mr. Turner moved to declare all items mentioned above as surplus property. Mr. Skoglund second. All were in favor. Motion carries 6-0.

Consider Teacher Salary Schedule

Dr. Barnes presented the Board with an amended 2012-13 salary schedule for consideration. The new schedule would grant a step for experience (\$816) and add an additional \$450 to Base B. The increase of \$1,266 for teachers who are not frozen in their experience column is the same increase given to administrators, and a 2.5 percent increase for support staff which is the overall increase of the teacher salary schedule. Dr. Barnes also told the Board that he added language to Item 5 of the Salary Schedule Provisions, indicating a teacher must request reimbursement for mileage when traveling between buildings by the end of May of the school year in which the expense was incurred. Dr. Barnes recommended the approval of both the salary schedule and the revised salary schedule provisions (*Attachment A*). Mr. Skoglund moved to approve the amended 2012-13 salary schedule and the revised salary schedule provisions. Mr. Leamer second. All were in favor. Motion carries.

New Teacher Salaries

Dr. Barnes recommended the Board approve sending new teachers their first pay check on August 25 annually, instead of September 25 annually. Mr. Leamer moved to approve sending new teachers their first pay check on August 25 every year. Mr. Thomas second. All were in favor. Motion carries 6-0.

Consider Student Handbooks

Dr. Barnes recommended the Board approved the CACE, GRTS, High School and Elementary handbooks for 2012-13. Mr. Skoglund moved to approve the 2012-13 handbooks for CACE, GRTS, High School and Elementary Schools. Mr. Thomas second. All were in favor. Motion carries 6-0.

Consider Grant Applications

Dr. Barnes recommended the Board approve the following Grant Applications:

- \$250 Missouri Farm Bureau mini-grant: "Where Do Dairy Products Like Milk, Cheese and Ice Cream Come From?" Submitted by Andrea Marriott, first grade;
- Milk: It's Udderly Cool! - \$250.00 will be used to buy dairy products, books and a field trip to

- Shatto Dairy. Submitted by Nancy Nowland, first grade;
- \$250 Missouri Farm Bureau mini-grant; "That Comes From A Cow?!" Submitted by Laura Kloster, first grade;
- \$250 Missouri Farm Bureau mini-grant: "What's That Smell?" Submitted by Kari Snyder, first grade;
- \$250 Missouri Farm Bureau mini-grant: "Making Memories on a Dairy Farm" submitted by Tami Riekema, first grade;
- \$250 Missouri Farm Bureau mini-grant: "Dairy, More Than A Food Group" Submitted by Linda Hauck, first grade;
- Crops in the Classroom - \$250 will be used for soil, seeds, pots, corn/soy/wheat products for tasting and possibly a trip to a farm to see harvest or planting. Requested by Nancy Nowland and Kari Snyder, first grade.

Dr. Barnes noted than none of the above grants require a district match.

Mr. Turner moved to approve all grant applications. Mrs. Westphal second. All were in favor. Motion carries 6-0.

Educator's Liability Insurance

Dr. Barnes recommended the Board approve the bid submitted by Naught-Naught Agency for the Board and District Educator's Liability (errors and omissions) insurance at a cost of \$6,717 annual premium. Mr. Turner moved to approve the bid of \$6,717 from Naught-Naught Agency. Mrs. Westphal second. All were in favor. Motion carries 6-0.

Set June Special Meeting Date – 2012-13 Budget Adoption

Dr. Barnes recommended the Board set a special meeting for the adoption of the 2012-13 Budget for June 28, 2012 at noon at the Administrative Offices. Also at that meeting, Dr. Barnes said, the Board will amend the 2011-12 budget to actual amounts. Mr. Turner moved to approve June 28, 2012 as the date for a special meeting at noon at the Administrative Offices. Mr. Thomas second. All were in favor. Motion carries 6-0.

Administrative/BOE Committee Reports

The Board reviewed the Administrative reports submitted in the Board packets.

Dr. Barnes reported to the Board on the following topics:

- The contract with Kaw Valley Engineering
- The One Project, Dewey School;
- The Sidewalk Project at CMS
- The CHS Security Camera work currently ongoing at CHS

Correspondence

Dr. Barnes reported that he had received a card from Pamela Hostetter, thanking the Board of Education for her retirement plaque.

PUBLIC COMMENT

Mr. Meneely asked those gathered if they had any public comment to make. There was no public comment.

MOTION TO ENTER EXECUTIVE SESSION.

Mr. Skoglund made a motion to enter into executive session as provided under Missouri Revised Statute, 610.021.03 for the purpose of employing, discussing and evaluating personnel, discussing real estate, student and legal matters. Mrs. Westphal second. A roll call vote was held. Mr. Meneely – yea. Mrs. Westphal – yea. Mr. Skoglund – yea. Mr. Leamer – yea. Mr. Thomas – yea. Mr. Bone – yea. Mr. Turner – yea. Motion carries 7-0.

David Meneely, President

Laura Schuler, Secretary