

## CHILLICOTHE R-II SCHOOL DISTRICT

### Members:

David Meneely- President  
Robin Westphal-Vice President  
Shawn Skoglund-Treasurer

Michael Leamer-Member  
Paul Thomas-Member  
Jason Bone-Member  
Brent Turner-Member

---

### Regular Open Meeting November 20, 2012

The Board of Education of the Chillicothe R-II School District held a regular open meeting at the Administrative Office, 1020 Old Highway 36, West, in the City of Chillicothe, state of Missouri on Tuesday, November 20, 2012.

Members present: Mr. Meneely, Mrs. Westphal, Mr. Skoglund, Mr. Leamer, Mr. Thomas, Mr. Bone and Mr. Turner.

Also present: Dr. Roger Barnes, Jayme Caughron, Ron Wolf, Roger Wolf, Karie Black, Philip Pohren, Tiffany Acree, Katie Maples, Corey Stottlemeyer, Tiffany Luetticke, Abby Smith, Jenny Hill, Tim Riekena, Ann Hamilton, Taerry Mammen, Penny Kennebeck, Alice Gates, Melody Munson, Jessica VanDusen, Terry Tunn, David Gates, Tom Tingerthal, KCHI; Drew Van Dyke, C-T, and Laura Schuler.

### APPROVAL OF AGENDA

Mr. Meneely asked the Board for a motion to amend the agenda to reflect the addition of Masonry Repair Bids under New Business. Mr. Skoglund moved to add Masonry Repair Bids to the agenda and approve the agenda. Mr. Thomas second. All were in favor. Motion carries 6-0.

### WELCOME AND PUBLIC COMMENT

Mr. Meneely welcomed those in attendance and asked if anyone present would like to make a public comment. There was no public comment

### RECOGNITION

Field School Students: Dr. Barnes introduced Philip Pohren, who then introduced three Field School students to be recognized for their academic achievements. The students recognized were: Sophie Luetticke, Anderson DeJesus and Kirsten Dunn. All three received certificates from Mr. Meneely.

Teacher of the Year candidates: Dr. Barnes introduced building administrators who then introduced the following certified staff members nominated for the 2012 Teacher of the Year Award; and support staff for the Beacon Award: Abby Smith noted that **Brooke Wolf** (not present) was nominated for the Teacher of the Year Award, and **Connie Quigley** (not present) were nominated for the Beacon Award from Dewey School. Philip Pohren recognized **Tiffany Acree** as the Field School Teacher of the Year Award nominee, and **Melody Munson** as the Field School Beacon Award nominee; Melanie Rucker introduced **Ashley Hawkins** as Central School's Teacher of the Year Award nominee, and **Amy Hand** as the Central School Beacon Award nominee; Brian Sherrow introduced the Teacher of the Year Award nominee and Beacon Award nominee for the middle school in the absence of Steve Haley. The nominees, respectively, were **Tim Riekena** and **Janet Abbey**. Brian Sherrow then introduced **Angela Peterson** as the Teacher of the Year Nominee from the high school, and **Mary Lou Wilhoit** as the Beacon Award nominee from CHS; Roger Wolf introduced **Leda Schreiner** (not present) as the GRTS Teacher of the Year Nominee; and **Carla Meyers** (not present) as the GRTS Beacon Award nominee.

## REPORT TO THE BOARD

Community/Adult Education: Dr. Barnes presented the Board with the program evaluation for the Community/Adult Education program at the Grand River Technical School. Mr. Skoglund moved to approve the program evaluation. Mrs. Westphal second. All were in favor. Motion carries 6-0.

## NEW BUSINESS

Consent Agenda: Mr. Skoglund moved to approve the Consent Agenda. Mr. Thomas second. All were in favor. Motion carries 6-0. Items on the Consent Agenda were:

- **Minutes** from the October 16, 2012 open meeting; and the October 22, 2012 special open meeting.
- **Payment of Bills** for October 2012 totaling: \$489,529.92
- **Fund II and IV Transfer** – There was no balance transfer in October 2012.

Audit Report: Dr. Barnes introduced Robert Conrad, of Lockrige, Constant & Conrad, LLC, who then presented the Audit findings for the 2011-12 school year. Following the presentation, Mr. Leamer moved to accept the Audit Report as presented. Mrs. Westphal second. All were in favor. Motion carries 6-0. *(To view the 2011-12 Audit Book, please see the Custodian of Records.)*

Finance Report:- Dr. Barnes presented to the Board the General Ledger and Monthly Finance Report for the month ending October 2012. Also included for comparison was the Monthly Finance Statement from October 2011. Ending balances for each fund are as follows:

Fund 1	\$4,090,925.36
Fund 2	\$29,900.26
Fund 3	\$146,904.07
Fund 4	<u>\$27,434.10</u>
Total:	\$4,295,163.79

The Chillicothe R-II Investments and bank accounts balances as of October 31, 2012, were shown as follows:

- Now Checking Account - \$4,144,947.37 *(Total All General Funds)*
- Employee Health Care and Flex Care Funds \$181,487.93

Consider Summer School 2012: Dr. Barnes recommended the District continue contracting with EdisonLearning, Inc. for the 2012 Summer School Program. His recommendation was for a three-year contract. He told the Board that the District has a choice of a one year or three year contract. The terms, however, are the same except the three year contract allows a \$5,000 donation to the District Foundation of each program year. The donation is not allowed on a one year contract. Mr. Turner moved to approve continuing with EdisonLearning, Inc., for the Summer School program with a three year contract. Mr. Thomas second. All were in favor. Motion carries 6-0.

Adopt Board of Education Election filing Dates: Dr. Barnes told the Board that the Official Board of Education candidate filing dates for the April election is December 11, 2012 to January 15, 2013. Candidates can file in the Central Office beginning at 8 a.m. on December 11<sup>th</sup>. Filing will close at 5 p.m. on January 15, 2013 all as per the Missouri Election Calendar. The terms of Board members David Meneely and Robin Westphal will expire in April 2013. All terms are 3 years in duration. He recommended the approval of the dates and filing times. Mr. Turner moved to approve the filing dates and times as presented. Mr. Thomas second. All were in favor. Motion carries 6-0.

## **MASONRY REPAIR BIDS**

Field School: Dr. Barnes presented the bids that were taken for Masonry Repair work at Field Elementary School. They were:

Coin Masonry, Meadville, MO: \$4,000 (Interior), \$2,500 (Exterior) for a total of \$6,500

Gerhart Bricklaying, Meadville, MO: \$1,741 (Interior), \$7,630 (Exterior) for a total of \$9,371.

Mr Turner moved to approve the bid submitted by Coin Masonry. Mr. Thomas second. All were in favor. Motion carries 6-0.

CMS Field House: Dr. Barnes presented the bids that were taken for Masonry Repair work at the CMS Field House. They were:

Gerhart Bricklaying, Meadville, MO, \$5,343

Coin Masonry, Meadville, MO, \$7,000

Mrs. Westphal moved to approve the bid submitted by Gerhart Bricklaying. Mr. Thomas second. All were in favor. Motion carries 6-0.

## **ADMINISTRATIVE/BOE COMMITTEE REPORTS**

Technology Committee Report: Dr. Barnes provided the Board with an update on the technology committee which met recently.

Former Jerry Litton Memorial Stadium Committee Report: Mr. Thomas provided the Board with a recap of recommendations by the committee for the former Jerry Litton Memorial Stadium. He thanked those that volunteered their time on the committee. There was a discussion. Mr. Turner moved to follow the recommendations for the committee regarding the future use of the former Jerry Litton Memorial Stadium. They were:

Declare the following as surplus property and to be sold via bid process:

- The wooden ramp attached to the south end of the grand stand
- The small shed located near the pole vault runway
- The furthest north building with two garage doors. (Bid after the 2013 spring track season)
- Press Box
- Scoreboard, metal poles and controller
- 25 second clock, metal poles and controller
- Mounted speakers

Donate the following items:

- The business signs on the old scoreboard back to the businesses
- State Championship sign to the Booster Club

Mr. Turner moved to approve the recommendations of the committee as listed above. Mr. Thomas second. All were in favor. Motion carries 6-0.

## **CORRESPONDENCE**

Dr. Barnes presented the Board with a notification from Dick Bartow, Executive Vice President of George K. Baum & Company, stating that the expenses for the 2012 Bond Issue came in lower than anticipated and a balance existed, also due to estimating and rounding. A check was enclosed in the notification of the balance in the amount of \$7,500 to be placed in the debt service fund.

Dr. Barnes also noted that he had received notification from the Missouri School Board's Association of an enclosed check in the amount of \$476.50 from PFM asset Management, LLC. The check was the District's rebate for participating in the MSBA P-Card program for the past year.

**PUBLIC COMMENT**

Mr. Meneely asked those in attendance if anyone had any public comment to make. Ann Hamilton, of the Chula School District asked if Dr. Barnes had discussed with Board members the material she had presented him with. Dr. Barnes responded that he would be informally discussing that material with the Board members later.

**MOTION TO ENTER EXECUTIVE SESSION**

Mr. Skoglund made a motion to enter into executive session as provided under Missouri Revised Statute, 610.021.03 for the purpose of employing, discussing and evaluating personnel, discussing real estate, student and legal matters. Mrs. Westphal second. A roll call vote was held. Mr. Meneely – yea. Mrs. Westphal – yea. Mr. Skoglund – yea. Mr. Leamer – yea. Mr. Thomas – yea. Mr. Bone – yea. Mr. Turner – yea. Motion carried 7-0.

---

David Meneely, President

---

Laura Schuler, Secretary