

CHILlicothe R-II SCHOOL DISTRICT

Members:

Robin Westphal - President
Shawn Skoglund - Vice President
Jason Bone - Treasurer

Michael Leamer - Member
Paul Thomas - Member
Brent Turner - Member
Robin Quinn - Member

Regular Open Meeting December 17, 2013

The Board of Education of the Chillicothe R-II School District held a regular open meeting at the Administrative Offices, 1020 Old Highway 36, West, in the City of Chillicothe, state of Missouri on Tuesday, December 17, 2013 at 6:30 p.m.

Members present: Mrs. Westphal, Mr. Skoglund, Mr. Bone, Mr. Leamer, Mr. Thomas, Mr. Turner and Mrs. Quinn.

Also present: Dr. Roger Barnes, Jim Ruse, Karie Black, Penny Kennebeck, Jayme Caughron, Dan Nagel, Abby Smith, Adam Wolf, Susan Finlayson, Steve Haley, Philip Pohren, Neal Wolf, Savanna Shriver, Luke Plummer, Madison Critten, Cassie Perez, Sarah Bevel, Brandon Murray, Tiffany Acree, Morgan Dowell, Kolby Eller, Carly Hibner, Carrie Hibner, Melanie Rucker, Steve Haley, Brian Sherrow, Abby Smith, Terry Mammen, Austin Buckner, C-T; Tom Tingerthal, KCHI; and Laura Schuler.

WELCOME/PLEDGE OF ALLIEGENCE

Mrs. Westphal welcomed those in attendance and led those gathered in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mrs. Westphal asked for a motion to approve the agenda Mr. Skoglund moved to approve the agenda as presented. Mr. Turner second. All were in favor. Motion carries 6-0.

WELCOME & PUBLIC COMMENT

Mrs. Westphal welcomed those in attendance and asked if there was anyone wanting to make a public comment. There was no public comment.

STUDENT RECOGNITION

Dr. Barnes presented Brian Sherrow, who then introduced Dan Nagel. Mr. Nagel presented to the Board several high school students who have earned prestigious honors in fall athletics and fine arts competitions. Students honored for their achievements included: Grace Venner, Ditre Carden, Claire Chapman, Sarah Belvel, Mattie Resor, Skylar Foil, Colby Eller, Savannah Shriver, Carly Hibner, Cassie Perez, Cole Nichols, Luke Plummer, Tyler Clampitt, Dell Midget, Tyler Long, Chance Holder, Hayden Major, Samantha Baldwin, Lauren Jones, Keely Eckert, Brooke Nelson, Lauren Jones, Steven Cooper, Alan Kline, Brandon Murray, Trey Batye, Jon Kline, Derek Hussey, Cal Toedebusch, Dylan Clark, Sydnie Whiteside, Ali Stephens, Chelsea Long, Kelly Westphal, Jozie Reeter, Therese Taylor, Lexi Snyder, Erin Gilliland, Madison Critten, Hannah Leamer, Morgan Dowell, Karson Keithly, Kaili Ward, and Cody Saville.

PROGRAM EVALUATION & BOARD REPORTS

Homeless Plan

Home-Bound Program

Mrs. Westphal asked if there were any questions or discussions regarding the program evaluations. There was no discussion.

OLD BUSINESS

There was no Old Business

NEW BUSINESS

Consent Agenda: Mrs. Westphal asked for a motion regarding the Consent Agenda. Items listed on the Consent Agenda were:

- Minutes from the November 19, 2013 regular meeting and the December 11, 2013 special meeting;
- Payment of bills totaling \$407,317.81.

Consent Agenda: Mrs. Westphal asked for a motion regarding the Consent Agenda, which included correcting the minutes of the October 15, 2013 to reflect that Mrs. Westphal, whom was not present during the meeting, did not participate in the roll call vote to enter into executive session. Mr. Skoglund

moved to approve the Consent Agenda as amended. Mr. Leamer second. All were in favor. Motion carried, 5-0. Items listed on the Consent Agenda were:

- Minutes from the October 15, 2013 regular meeting.
- Payment of bills totaling \$407,317.81.
- Fund II Transfer totaling \$133,478.53.

Finance Report: Dr. Barnes presented the Board the General Ledger and Monthly Finance Report for the month ending November 2013. Also included for comparison was the Monthly Finance Statement from November 2012. Ending balances for each fund are as follows:

Fund 1	\$4,351,084.35
Fund 2	\$0.00
Fund 3	\$199,428.87
Fund 4	<u>\$70,269.17</u>
Total:	\$4,620,782.39

The Chillicothe R-II Investments and bank accounts balances as of November 30, 2013, were shown as follows:

- Now Checking Account - \$4,703,472.13 (*Total All General Funds*)
- Employee Health Care and Flex Care Funds \$206,139.83

Dr. Barnes made comments regarding the state of District finances. There was a discussion.

Consider Board Policies – Third reading. Mrs. Westphal told the Board that the following policies were slated for action since this would serve as the third and final reading. Dr. Barnes noted that policy **IGBA** (which deals with Programs for Students with Disabilities), the wording under the Mediation Section language should read “**Superintendent or Designee**”; and the wording under the Resolution Section should read, “**Superintendent**” so the policy would be custom to the Chillicothe R-II School District.

Mrs. Westphal also told the Board that MSBA advises that the District eliminate the policy dealing with Professional Staff Sick Leave Pool, Policy GCBDA, she advised Dr. Barnes to contact MSBA to determine if MSBA could provide the Board with a sample policy that complies with the Americans with Disabilities Act, the Family and Medical Leave Act, the Federal Pregnancy Discrimination Act and protects the District from claims of discrimination. She stated that suggested Policy update for GCBDA be tabled and would entertain a motion pertaining the other policies slated for action. Mr. Leamer moved to approve all suggested policy updates slated for action, except for Policy GCBDA, and including IGBA, with the recommended wording suggested by Dr. Barnes. Mr. Bone second. All were in favor. Motion carries, 6-0. The policy updates adopted by the Board were:

- AH – Tobacco-Free Buildings
- DCA – Tax Rate Hearings and Reviews
- DK – Payment Process
- BBA – Board Member Qualifications
- GBM – Staff Grievances
- IGBA – Programs for Students with Disabilities
- IKFB – Graduation Exercises
- JFCA – Student Dress Code
- JFCJ – Weapons in School
- JGD – Student Suspension and Expulsion
- JHG – Reporting and Investigating Child Abuse/Neglect
- KG – Community Use of District Facilities
- KK – Visitors to District Property/Events

Consider Job Descriptions: Dr. Barnes recommended the Board approve the job descriptions provided to the Board. The job descriptions were:

- Elementary School Counselor
- Middle School Counselor
- Freshmen/Sophomore Counselor
- Junior/Senior Counselor
- College/Career Counselor – high school
- School Resource Officer

Mrs. Westphal asked for a motion regarding the job descriptions mentioned above. Mr. Turner moved to approve all job descriptions as presented. Mr. Turner second. All were in favor. Motion carries, 6-0.

Consider Grand River Technical School 2014-2015 Tuition: Dr. Barnes told the Board that because of state and federal cuts, rising building/maintenance expenses and fees association with certification and accreditation, he recommended increasing tuition rates for the GRTS for the 2014-15 school year. Specifically, he recommended raising tuition for Secondary Students to \$2,400 for a three-hour program (an increase of \$100); and Adult Students \$5,700 for a six-hour program (increase of \$200). Mrs. Westphal asked if there was any discussion. Hearing none, she asked for a motion. Mr. Turner moved to approve the 2014-2015 tuition rates as \$2,400 for secondary students in a three-hour program, and \$5,700 for adult students enrolled in a six-hour program. Mr. Thomas second. All were in favor. Motion carries, 6-0.

Consider 2014-2015 School Calendar: Dr. Barnes recommended the Board approve the proposed 2014-15 calendar which calls for 174 instructional days and 180 teacher contract days. The proposed calendar called for the starting date of August 20, 2014 and the last day of school as May 20, 2015. Summer School, he said, will begin on May 28, 2015. There was a discussion. Mr. Skoglund moved to approve the proposed 2014-2015 school calendar. Mr. Bone second. All were in favor. Motion carries, 6-0.

Consider Workman's Comp Insurance Bids: Jim Ruse told the Board that after advertising for bids for Workman's Compensation Insurance which would start January 1, 2014 and end December 31, 2014, the District received two bids. They were as follows:

	<u>A.M. Best Rating</u>	<u>Annual Premium</u>
<ul style="list-style-type: none"> • Jim Summerville Insurance Accident Fund Insurance of America 200 N. Grand Ave Lansing, MI 48910 	A-X	\$95,038.00
<ul style="list-style-type: none"> • Koehly Baker Insurance Missouri Employers Mutual P.O. Box 1810 Columbia, MO 65205 	A	\$114,244.00

Jim Ruse recommended the Board approve the bid of \$95,038.00, submitted by Jim Summerville Insurance. There was a discussion. Mr. Turner moved to approve the bid submitted by Jim Summerville Insurance in the amount of \$95,038.00. Mr. Skoglund second. All were in favor. Motion carries, 6-0.

ADMINISTRATIVE/BOE COMMITTEE REPORTS

The Board reviewed the submitted reports from the administrators, curriculum director and transportation department. There was a brief discussion on the latest meeting of Board members serving on the facilities committee which met recently.

CORRESPONDENCE

The Board reviewed a Thank You card submitted by Jana Shira and an invitation to Board members to attend an upcoming NEA event.

PUBLIC COMMENT

Mrs. Westphal asked if there were any public comment. There was no public comment.

MOTION TO ENTER INTO EXECUTIVE SESSION

Mrs. Westphal asked for a motion to enter executive session. Mrs. Quinn moved to enter Executive Session as provided under Missouri Revised Statute, 610.021, for the purpose of employing, discussion and evaluating personnel, discussing real estate, and legal matters. Mr. Skoglund second. A roll call vote was taken. Mrs. Westphal, yea; Mr. Skoglund, yea; Mr. Bone, yea; Mr. Leamer, yea; Mr. Thomas, yea; Mr. Turner, yea. Mrs. Quinn, yea. Motion carries, 7-0.

Robin Westphal, President

Laura Schuler, Secretary

