

## CHILLICOTHE R-II SCHOOL DISTRICT

### Members:

Robin Westphal - President  
Shawn Skoglund - Vice President  
Jason Bone - Treasurer

Michael Leamer - Member  
Paul Thomas - Member  
Brent Turner - Member  
Robin Quinn - Member

---

### Regular Open Meeting September 17, 2013

The Board of Education of the Chillicothe R-II School District held a regular open meeting at the Administrative Offices, 1020 Old Highway 36, West, in the City of Chillicothe, state of Missouri on Tuesday, September 17, 2013 at 6:30 p.m.

Members present: Mrs. Westphal, Mr. Skoglund, Mr. Bone, Mr. Leamer, Mr. Thomas, Mr. Turner.

Also present: Dr. Roger Barnes, Jim Ruse, Karie Black, Brian Sherrow, Katie Beth Kerr, Mike and Jeanne Lair, Ray Summers, Melanie Rucker, Kenneth Estes, Melanie Rucker, Melissa Young, Philip Pohren, Deborah Hardy, Abby Smith, Jayme Caughron, Adam Wolf, Tom Tingerthal, KCHI; Austin Buckner, C-T; and Laura Schuler.

### **WELCOME/PLEDGE OF ALLIEGENCE**

Mrs. Westphal welcomed those in attendance and led those gathered in the Pledge of Allegiance.

### **APPROVAL OF AGENDA**

Mrs. Westphal asked for a motion to approve the agenda Mr. Skoglund moved to approve the agenda as presented. Mr. Thomas second. All were in favor. Motion carries 5-0.

### **WELCOME & PUBLIC COMMENT**

Mrs. Westphal welcomed those in attendance and asked if there was anyone wanting to make a public comment. There was no public comment.

### **REPORT TO BOARD**

The Board reviewed The English as the Second Language report, and the Early Childhood Special Education report. There was a discussion. The Board also reviewed the Edison Summer School Report and heard from Melanie Rucker, regarding the 2013 summer school program. Mrs. Westphal asked for a motion regarding the Edison Summer School Report. Mr. Skoglund moved to approve the report. Mr. Thomas second. All were in favor. Motion carries, 5-0.

### **OLD BUSINESS**

There was no Old Business

### **NEW BUSINESS**

Consent Agenda: Mrs. Westphal asked for a motion regarding the Consent Agenda. Mr. Skoglund moved to approve the Consent Agenda as presented. Mr. Thomas second. All were in favor. Motion carried, 5-0. Items listed on the Consent Agenda were:

- Minutes from the August 20, 2013 public hearing and regular meeting.
- Payment of bills totaling \$537,846.03.

- Fund II Transfer. There was no Fund II Transfer.

Finance Report: Dr. Barnes presented the Board the General Ledger and Monthly Finance Report for the month ending August 2013. Also included for comparison was the Monthly Finance Statement from August 2012. Ending balances for each fund are as follows:

Fund 1	\$5,179,172.54
Fund 2	\$494,319.40
Fund 3	\$192,382.92
Fund 4	<u>\$224,562.53</u>
Total:	\$6,090,437.39

The Chillicothe R-II Investments and bank accounts balances as of August 31, 2013, were shown as follows:

- Now Checking Account - \$6,015,773.97 (*Total All General Funds*)
- Employee Health Care and Flex Care Funds \$196,521.91

Amend 2013-14 Budget: Dr. Barnes recommended the Board approve an amended budget for 2013-14 to reflect the change in assessed valuation, current and delinquent tax revenue and updated beginning balances. He explained that the budget will remain calculated on an 88 percent proration of state funds. The proposed amended budget called for a respective balance of the following funds as follows by June 30, 2014: Fund 1, \$4,723,255.98; Fund 2, \$.00; Fund 3, \$260,023.32; Fund 4, \$699,432.63, for a total of \$5,682,711.93 (or a approximately 26.3 percent reserve). Mrs. Westphal asked for a motion regarding the proposed amended 2013-14 budget. Mr. Skoglund moved to approve the proposed amended 2013-14 Budget. Mr. Turner second. All were in favor. Motion carries, 5-0.

Set the 2014-15 District Tuition Rate: Dr. Barnes told the Board that in December 2012, the Board chose to set the tuition for 2013-13 and 2013-14 the same rate with the plan of giving early notice to schools and individuals who reside outside the District the opportunity to make timely budget adjustments. Utilizing the State calculation tool, Dr. Barnes said that tuition for 2012-13 and 2013-14 was set at \$7,100 per student. Based upon the 2012-13 post audit financials, the tuition calculation indicates the cost of educating R-II students for the 2012-13 school year was \$6,331 per student. He recommended the Board approve the 2014-15 tuition rate at \$6,331. Mr. Turner moved to approve the District tuition rate for 2014-15 at \$6,331. Mr. Bone second. All were in favor. Motion carries, 5-0.

Consider Board Policies – Third Reading: Dr. Barnes recommended the Board approve revisions of GCA, GDA and GDBC as suggested by MSBA, and the revision of GCBC with a wording change regarding *Benefits Fully or Partially Paid by the District*. He recommended changing the word “will” to “may.” Mrs. Westphal asked the Board if there were any questions on those policies. Hearing none, she asked for a motion regarding them. Mr. Skoglund moved to approve policies GCA, GDA and GDBC as suggested by MSBA, and GCBC with the MSBA-suggested revisions, along with changing the word “will” to “May” under *Benefits Fully or Partially Paid by the District*. Mr. Bone second. All were in favor. Motion carries, 5-0.

Consider Vehicle Lease: Dr. Barnes told the Board that the District now has two new replacement vans from Kline Leasing. Both vans will be used for professional development and supervision of student activities. Kline Leasing leases the District the two vans for the cost of \$1. He told the Board this is the same lease agreement the District has had previously with vans and the vocational agricultural pick-up. He recommended the approval of the two van lease agreement. Mrs. Westphal asked if there was any discussion regarding the vehicle lease. Mr. Turner expressed his appreciation, on behalf of the District,

for Kline Leasing's generosity in supplying these vans to the District. Mrs. Westphal asked for a motion regarding the vehicle lease. Mr. Thomas moved to approve the vehicle lease. Mr. Skoglund second. Mr. Skoglund, Mr. Leamer, Mr. Thomas, and Mr. Turner voted to approve the lease. Mr. Bone abstained from the vote. Motion passed, 4-0-1.

Sale of Surplus Property: Dr. Barnes told the Board the GRTS has received two bids for the Dyno Tester. He recommended the Board approve the sale of the Dyno to Greg Kille for \$6,400. The other bid for the Dyno was in the amount of \$3,005. He said the vehicle lift that was advertised with a reserve bid of \$3,500 did not receive any bids. He said GRTS will now advertise the item without a reserve. He noted that the advertisement will indicate the Board may accept or reject any and all bids. Mrs. Westphal asked if there was any discussion. Hearing none, she asked for a motion regarding the sale of surplus property. MR. Skoglund moved to approve the sale of the Dyno to Greg Kille for \$6,400. Mr. Turner second. All were in favor. Motion carries, 5-0.

Consider CTS Controls Contract Upgrade: Dr. Barnes told the Board that CTS controls, the performance contracting firm that the District entered into a lease agreement several years ago is upgrading the software program and control switches which is an expense the District incurs. The total cost of the upgrade is approximately \$56,000. Failure to upgrade the system will likely result in a system that will not be supported with new parts and software. Dr. Barnes said the upgrade is expected to last 10 years. Payments for the upgrade, if approved, will be as follows: ½ of the amount will be paid in July 2014; and one payment each will be made in 215 and 2016 covering the remaining cost. He recommended approval of the upgrade. Mrs. Westphal asked if there was a discussion. There was a discussion. Mrs. Westphal asked if there was a motion regarding the upgrade. Mr. Leamer moved to approval of the CTS Controls Contract Upgrade. Mr. Skoglund second. All were in favor. Motion carries, 5-0.

Consider Elementary Grant: Dr. Barnes recommended the Board approve the grant application requested by Nancy Nowland. The grant is a reimbursement grant and covers two field trips to Indian Creek and Shatto Dairy. He said it is a Missouri Department of Conservation grant to continue being a Discover Nature School. The amount of the grant is \$1,127. Mrs. Westphal asked if there was any discussion. Hearing none, she asked for a motion regarding the elementary grant. Mr. Skoglund moved to approve the grant application. Mr. Thomas second. All were in favor. Motion carries, 5-0.

#### **ADMINISTRATIVE/BOE COMMITTEE REPORTS**

Mrs. Westphal asked if any Board member had comments or questions regarding the submitted Administrative/BOE Committee reports. There was no discussion.

#### **CORRESPONDENCE**

Mrs. Westphal read a note from Moms on Mission and correspondence received from MSBA.

#### **PUBLIC COMMENT**

Mrs. Westphal asked if anyone in attendance had any public comment. There was no public comment.

#### **MOTION TO ENTER INTO EXECUTIVE SESSION**

Mrs. Westphal asked for a motion to enter executive session. Mr. Skoglund moved to enter Executive Session as provided under Missouri Revised Statute, 610.021, for the purpose of employing, discussion and evaluating personnel, discussing real estate, and legal matters. Mr. Bone second. A roll call vote was taken. Mrs. Westphal, yea; Mr. Skoglund, yea; Mr. Bone, yea; Mr. Leamer, yea; Mr. Thomas, yea; Mr. Turner, yea.. Motion carries, 6-0.

---

Robin Westphal, President

---

Laura Schuler, Secretary