

**Chillicothe R-II School District
Application for Approval of Graduate Credit**

Teachers wanting to take graduate courses for salary advancement or career ladder credit must complete the following application and submit it to the Superintendent of Schools prior to the starting date of the course. Upon completion of the course, this signed approval form along with a grade sheet may be submitted to receive appropriate credit.

Name _____ Term _____
Course Offered: Fall Winter Summer / Year: _____

Grade Level of Subject Area Taught: _____

Course Name & Number: _____ Hours of Credit: _____

Educational Institution Offering Course: _____

Requesting Approval for: _____ Horizontal Advancement _____ Career Ladder

Brief description of why you feel this course would be beneficial to you and your students:

Date of application : _____ Applicant Signature _____

Course approved for: _____ Horizontal Advancement _____ Career Ladder

Superintendent's Signature _____

If applicant wishes to request tuition reimbursement, a separate application (Form PDC-GCR 8/1/01) must be completed and delivered to the PDC committee for approval.