



## CHILLICOTHE R-II SCHOOLS

### PAY PERIOD CUT-OFFS AND PAY DATES July 2018 - June 2019

<u>Cut-Off Dates**</u>	<u>- Pay Dates -</u>	
+June 30 (see note below)	Wednesday	July 25, 2018
August 4	Friday	August 24, 2018
September 8	Tuesday	Sept. 25, 2018
October 6	Thursday	Oct. 25, 2018
November 3	Tuesday	Nov. 20, 2018
December 1	Wednesday	Dec. 19, 2018
January 5	Friday	Jan. 25, 2019
February 2	Monday	Feb. 25, 2019
March 2	Monday	March 25, 2019
April 6	Thursday	April 25, 2019
May 4	Friday	May 24, 2019
June 1	Tuesday	June 25, 2019

+Extra pay earned thru June 30<sup>th</sup> will be paid at the same time as summer school payroll for retirement reporting reasons. Pay sheets due to Payroll immediately after June 30 in order to complete an earlier payroll in July.

With the exception of the June 30<sup>th</sup> cutoff, all other extra pay forms are due to Payroll by the Friday immediately following the payroll cutoff date.

**\*\* Cut-Off for Substitute Payroll  
& Posting Employee Sick Leave  
\*\* Cut-Off for Extra Pay & Stipends**

