

Grant Expectations

1. Board approval for application
2. Copy of application to the superintendent
3. Copy of grant approval to the superintendent
4. Purchases made according to district purchasing procedures i.e. \$15,000 or more requires board approval, meal costs capped at \$25 per day
5. Purchase orders completed and signed
6. Requests for draw-down done with purchase order and superintendent approval
7. Final Expenditure Report filed with the superintendent